



# Seven Consulting

## Delivery Capability Uplift Services

---

Australia's Best  
Program Delivery Company



Official Partner  
of the



TEAMWORK • TRANSPARENCY • DELIVERY

## 1. Program Delivery



We deliver some of Australia's most complex and challenging agile, traditional and hybrid programs. We work with our clients to understand their organisational and program characteristics. These inform how we design our delivery approach to produce the best outcome for our clients. The majority of our Consultants are scaled agile (SAFe) certified and we manage Bn's of dollars of transformation program that range in size from <\$1m to >\$500m.

## 2. PMO Services



We provide PMO establishment and management, PMO analyst and scheduling services, and tools for some of the largest organisations in Australia.

## 3. Delivery Consulting



We provide delivery capability uplift, sponsor and project manager training, portfolio and program reviews to assist our clients improve their program delivery.

**All of our clients are reference sites**

# Our Clients

*Seven Consulting has a proven track record delivering critical outcomes for Australian organisations across industries and domains. 100% of our clients are reference sites.*



AUSTRALIAN INSTITUTE  
of COMPANY DIRECTORS



Australian Government  
Services Australia



Firemonkeys  
An EA studio.



# Our clients and team are our top priority

## Client Satisfaction Survey Results

Year	Satisfaction rating	Survey questions
2020	98.87%	14,455
2019	99.08%	14,949
2018	98.65%	15,450
2017	99.08%	9,691
2016	98.94%	10,336
2015	99.35%	5,655
2014	99.26%	3,520

100% of our clients are reference sites

## Team Satisfaction Survey Results

Survey Date	Satisfaction rating
Dec'20	97.90%
Jun'20	98.51%
Dec'19	98.30%
Jun '19	98.82%
Dec '18	96.44%
Jun '18	96.40%



"It is clear that you only recruit PM's that are the best in the business"



"No fuss, just good, honest and consistent project delivery"



"Very professional"  
"Great consulting skills"



"Seven have gone above and beyond to make this implementation a success. With short notice their consultants jumped in and made a significant impact."



"Highly professional staff, great support from the broader organisation. Clear about what they are good at and stick to this"





# How do we get 98%+ client satisfaction?

*Why all our clients are reference sites.*



Hands-on ownership



High employee engagement, low turnover with no contractors



At a minimum, there is a monthly Quality Assurance review of the consultant's work.



Bench support available to all consultants at no cost to the client



Extensive mentoring and training support strong IP and knowledge sharing including internal project training, majority of our team are SAFe certified.



Holiday and sick leave cover for assignments



Strong in-house tooling to support consultants, clients and quality assurance

# How our values impact our delivery?



## Teamwork

Teamwork has to be at the core because you can't deliver big projects without great teamwork – we focus on ensuring that the Seven team, the client team and vendors work seamlessly together.



## Transparency

Assumptions and poor communications kill projects, whereas openness is the foundation of good relationships and reliable delivery. We remain a completely independent consultancy.

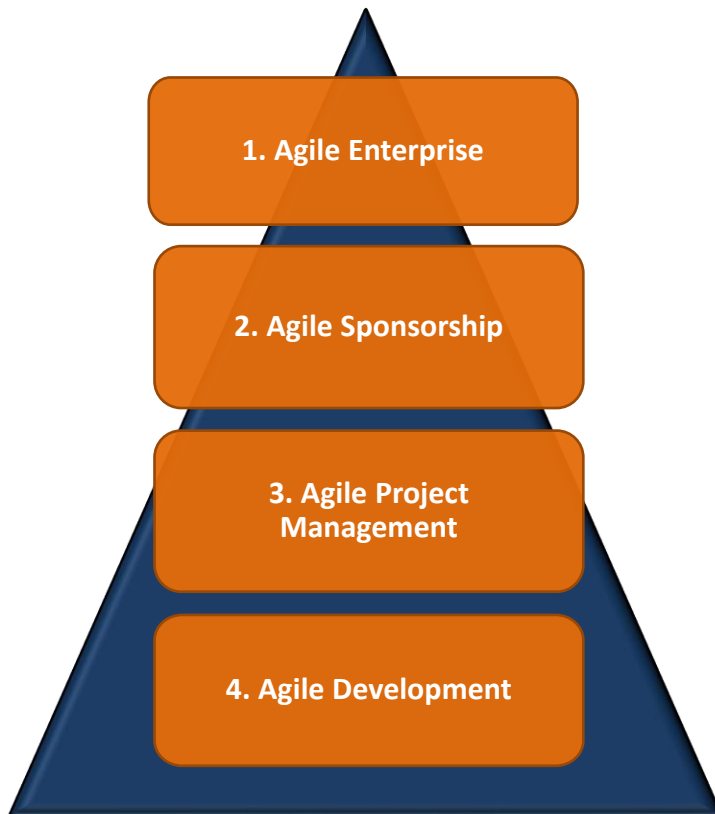


## Delivery

A focus on outcomes focuses the team and grows confidence. With a confident attitude, expert personnel and effective teams we always deliver to clients high expectations.

# The Integrated Agile Enterprise Framework

- Seven Consulting's Agile Project Enterprise Framework outlined below is a proven framework of integrated processes, tools and techniques focused on simpler, faster delivery & improved ongoing support of the delivered change.
- The key focus is the integration of speed of decision-making, planning and delivery of real benefits.



1. **Agile Enterprise (AE)** focuses on the cultural, procedural and people changes required to optimise, adopt, embed to sustain Agile models of project delivery. This includes an agile approach to strategic portfolio governance.
2. **Agile Sponsorship (AS)** requires executives to get closer to their projects, their project managers and their project teams. Single sponsors who must be flexible in making time available for face-to-face meetings and use simplified and face-to-face reporting lines. The Agile Sponsor is focused on benefits realisation.
3. **Agile Project Management (APM)** is an open, stakeholder-driven approach to project planning. While Scrum Masters and Product Owners focus on the detailed technical delivery, APM's must focus on stakeholder engagement, change management and related projects to ensure outwards as well as inwards management of the project.
4. **Agile Development (ADM)** involves a cultural as well as a procedural and technical change in how projects are planned and delivered. The coaching of project managers, business experts in how to setup and support Agile Development (Scrum, SAFe, etc.) is a critical factor for successful and sustained deployment of Agile Development Methods.

# Why undertake delivery capability assessments?

There are a number of key reasons why organisations undertake delivery capability assessments, including:

- **Increase Speed to Value** - Realise business benefits quicker.
- **Improve Project Delivery Efficiency** - Implement a strong project delivery operating framework to improve efficiency and effectiveness for delivering project outcomes.
- **Improve Return on Investment** - Improve the way investment in projects is managed from strategy, to prioritisation, to execution, to realisation of benefits.





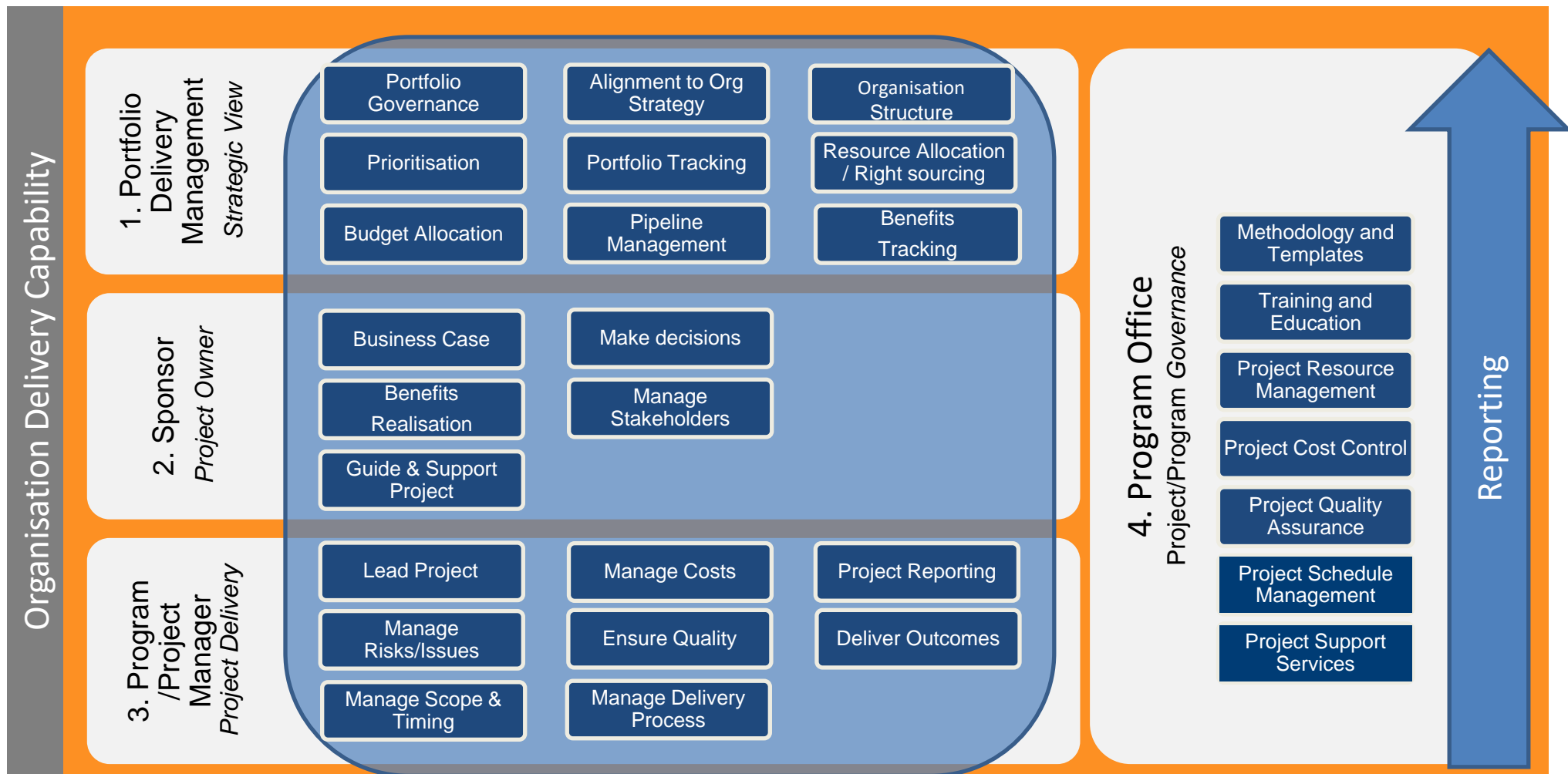
# Why undertake delivery capability assessments? [cont.]

By realising these opportunities, clients looking to transform the way they deliver projects work towards the following objectives. Example outcomes could be:

1. Implementation of Governance processes to provide assurance that strong project practices are being performed to a high standard.
2. Design of a common PMO and Program/Project Management standard.
3. Review of tools to ensure the appropriate information is available for management at minimal effort. This includes clear reporting and ensuring that executives have appropriate project data to make decisions.
4. Uplift of the Project Management practice.
5. Coaching of senior executives in Sponsor roles.
6. Integration of sponsorship and project management.

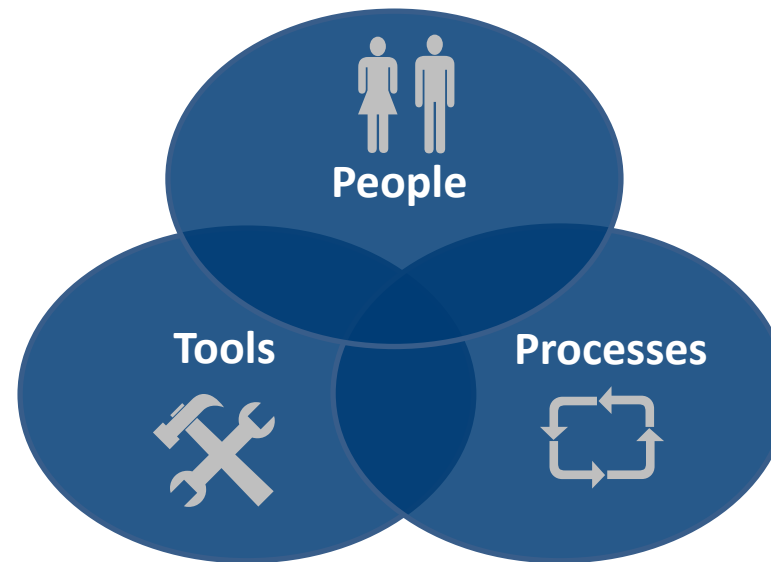
# What needs to be assessed?

The delivery assessment may analyse 4 key areas: 1. Portfolio delivery management capability, 2. Sponsor Capability, 3. Program/project manager capability, 4. Program Office Capability



# What needs to be assessed? [cont.]

To achieve this delivery capability, assessments need to be undertaken across all aspects that make up programs/projects delivery.



## Tools

1. Standard and widely adopted
2. Easy to use and fit for purpose
3. Capture the data required for reporting needs
4. Appropriate controls to ensure data is of desired quality

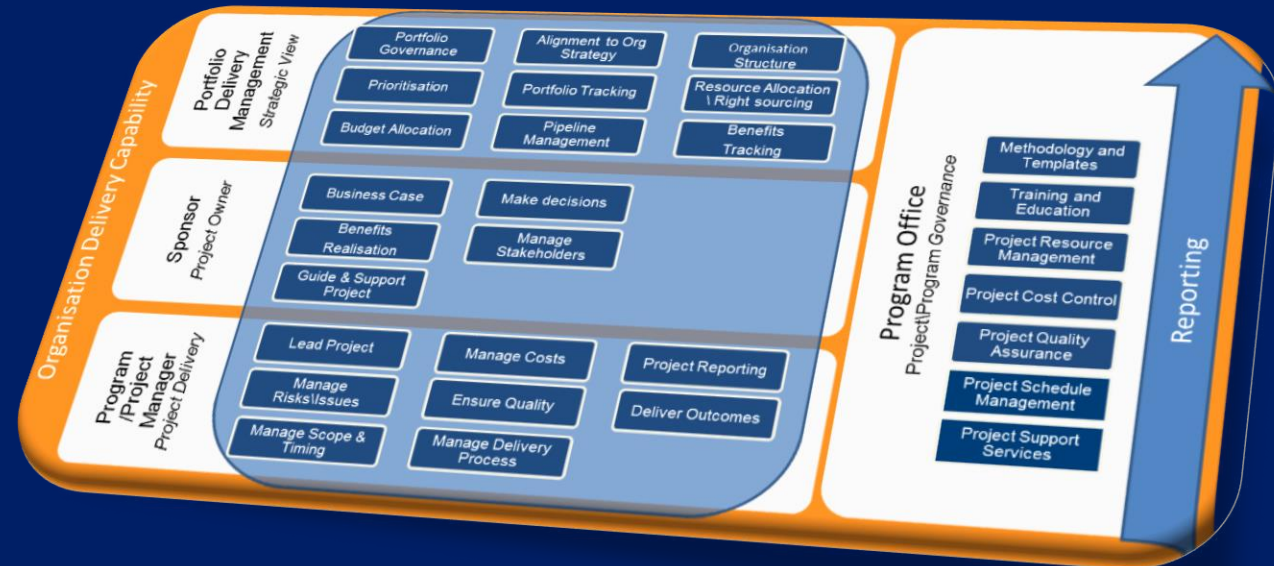
## Processes

1. Widely adopted
2. Fit for purpose (eg Agile vs Traditional vs Blended)
3. Well documented and unambiguous
4. Clearly defined roles and responsibilities
5. Appropriate governance to ensure compliance
6. Champions and SMEs appointed
7. Continuous improvement

## People

1. Knowledgeable and skilled
2. Clear roles and accountabilities
3. Successful outcomes
4. Enabled to perform their roles
5. Appropriately incentivised to perform
6. Understand & adhere to the processes
7. Know how to use the required tools
8. Have the appropriate time capacity to do their jobs
9. Have the appropriate support and backing to perform their roles

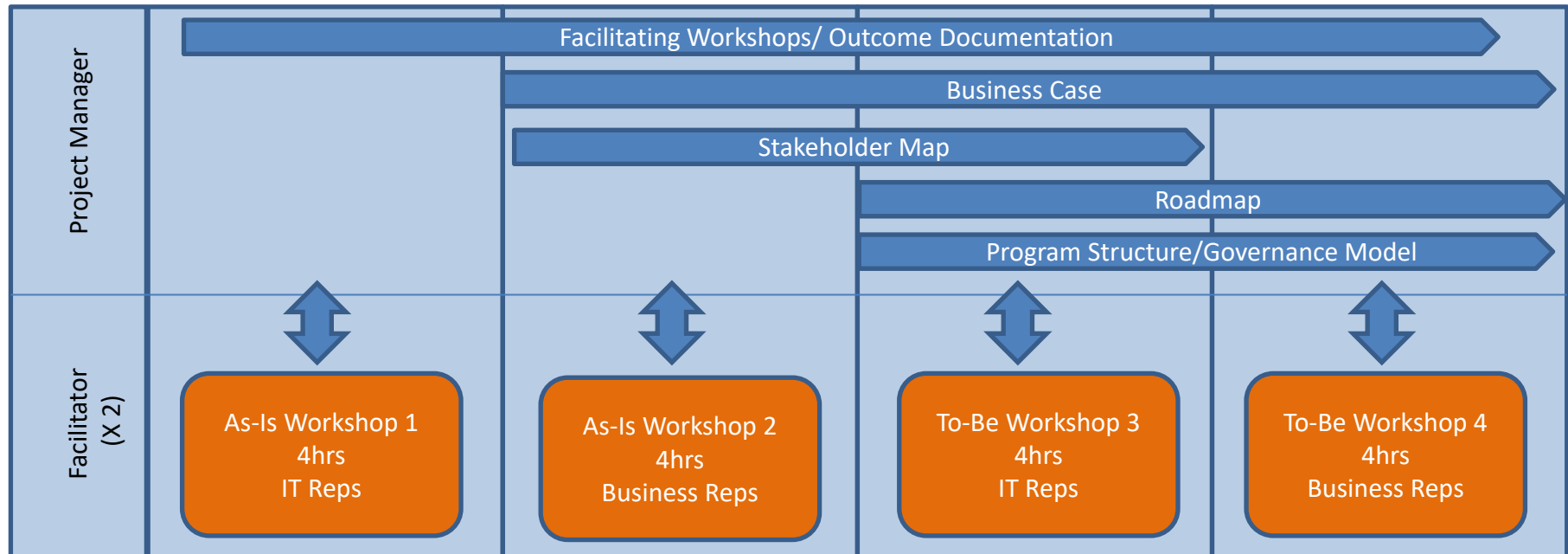
# 1. Organisation Review



# Our Organisation Review Approach

Seven Consulting can provide a view of best practice in Governance, Sponsorship, Project Management and Project Delivery to executives and their senior delivery experts. This is based on an initial evaluation and developing an integrated value proposition.

A sample approach is:





During the evaluation period, a number of deliverables will be produced and then socialised with the Key Stakeholders for their input and buy-in.

Deliverable	Description
Roadmap	High level timeline that illustrates how the journey from As-Is state to Target state will unfold. It contains high level deliverables, major milestones, and their indicative timing.
Program Structure/ Governance Model	The program governance and structure that need to be in place, in order to ensure successful transformation. It outlines key roles & responsibilities, decision making structure, management methodology, risk and issue management forum, reporting cycles, etc.
Stakeholder Map	Comprehensive list of the stakeholders that will be impacted by this initiative. It outlines how their expectations should be captured, managed and responded to during the transformation process. This will serve as the basis for the Communication Strategy and Plan.
Workshops (preparation and outcome documentation)	Four workshops, run by Seven Consulting team, to provide a view of best practices in Project Management/ Program Delivery to the client's project delivery audience.
Business Case	Provides a view of the end-state benefits to the business; including the required resources and cost, duration, and execution risk in achieving them. This will be presented to senior executives for approval.

# Example Outputs: Organisational Review Themes

Organisational change will look at the Enterprise Services Model, right sourcing of the delivery capability as well as a Program centric investment approach in order to **Improve Project Delivery Efficiency.**

## Project Delivery Transformation



### 1. Enterprise Services Model

*Group wide framework for project delivery.*

Efficiency



### 4. Benefits Management

*Outcome Led decision making.*

R.O.I.



### 2. Right Source Delivery Capabilities

*Selectively right sourcing IT delivery capabilities.*

Efficiency



### 5. Active Sponsorship

*Engaged sponsors focused on outcomes.*

Speed



### 3. Program Centric Investment

*Top down investment via programs rather than projects.*

Efficiency

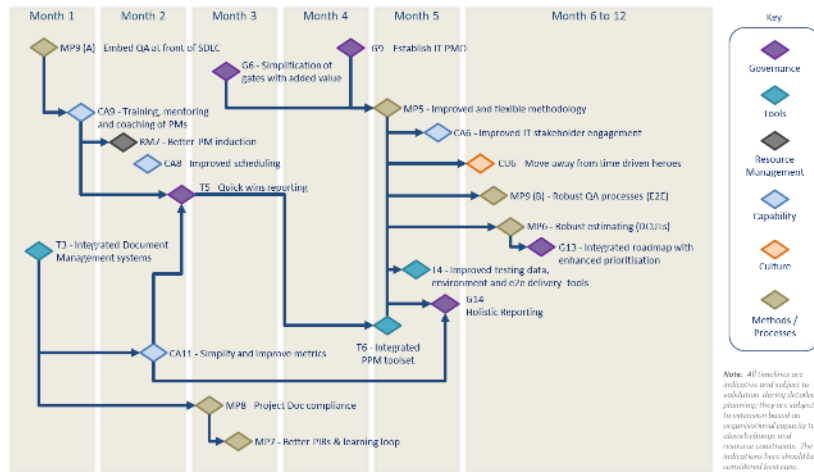


### 6. Agile Delivery

*Increase speed to value.*

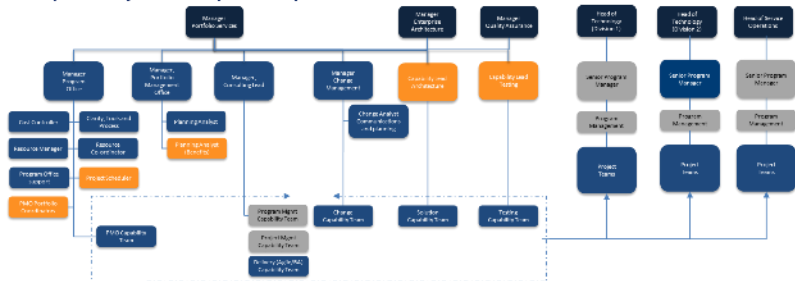
Speed

## Implementation Timeline



## Right Source Delivery Capabilities

An example of an organisational chart identifying possible support functions and a potential structure to Improve Project Delivery Efficiency.

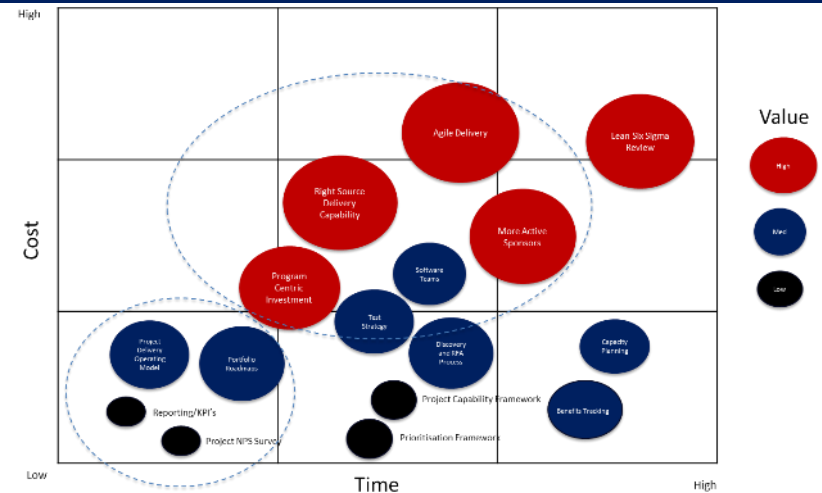


Additional Support functions suggested in orange:

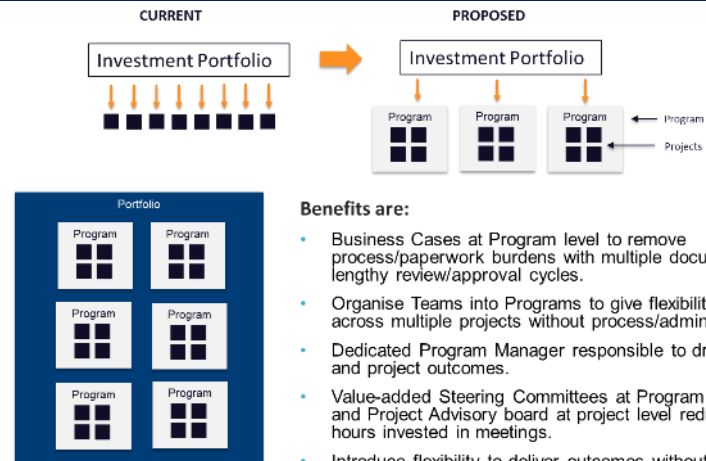
- PMO resources to support senior program managers completing administrative tasks currently performed by high costs resources.
- Project Scheduler to drive integrated planning across the group, improving scheduling of projects to remove capacity constraints and management of dependencies.
- Analyst role to develop and run benefit tracking process.
- Capability lead roles for Solution Architecture and Testing, driving maturity improvement and performance.

Uplift Required (highlighted in grey):

## Prioritisation



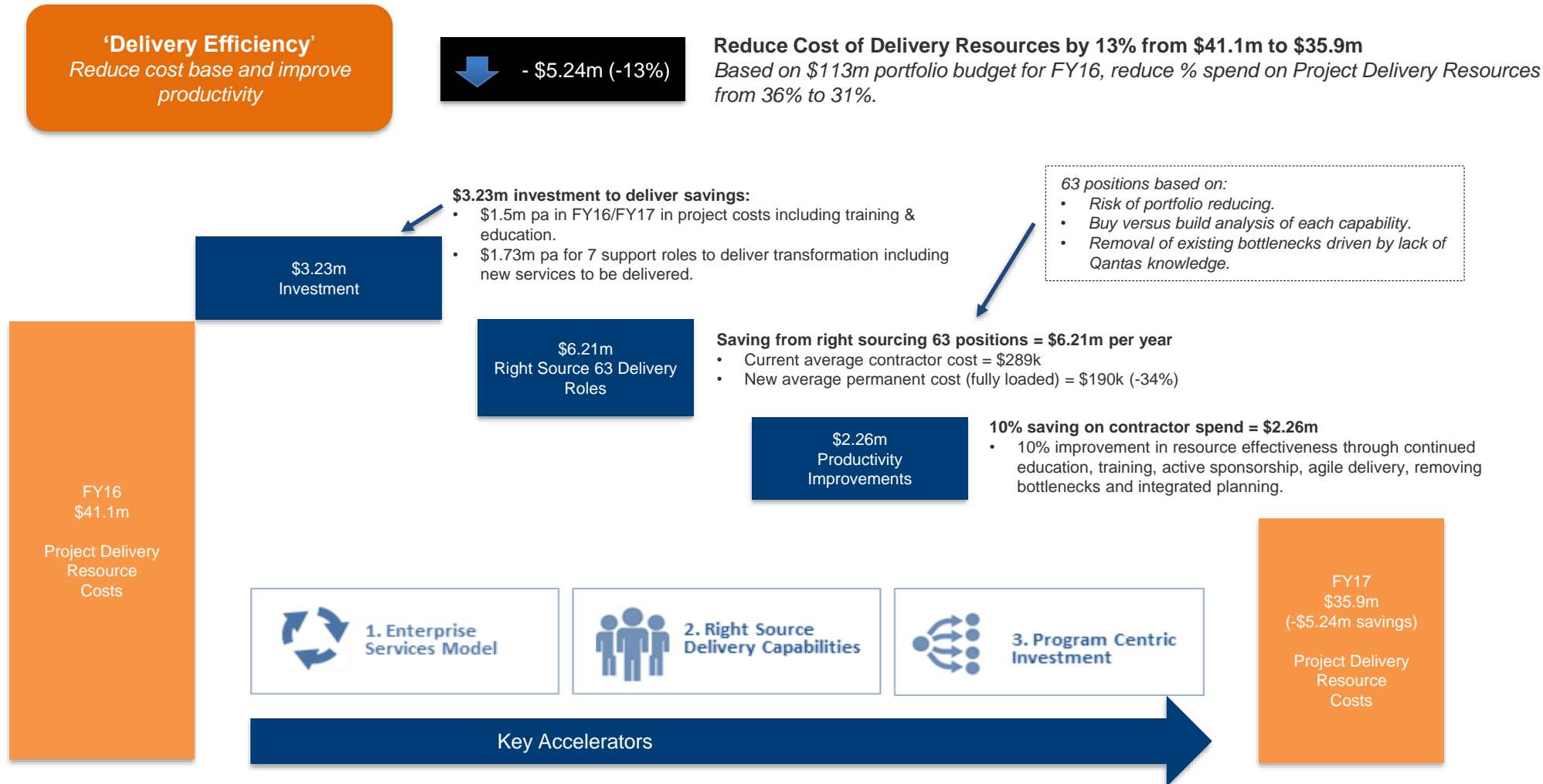
## Program Centric Investment



- Benefits are:**

- Business Cases at Program level to remove process/paperwork burdens with multiple documents and lengthy review/approval cycles.
- Organise Teams into Programs to give flexibility to work across multiple projects without process/admin overheads.
- Dedicated Program Manager responsible to drive the team and project outcomes.
- Value-added Steering Committees at Program level; Sponsor and Project Advisory board at project level reducing 1000's of hours invested in meetings.
- Introduce flexibility to deliver outcomes without bureaucracy.

# Example of a Cost Benefit Analysis for Project Delivery Efficiency



# Project Capability Uplift

WOOLWORTHS GROUP

## *Delivery Capability Uplift at Woolworths Group*



Woolworths IT had concerns with project time delays, cost overruns and benefits management. They were keen to uplift their project delivery including accelerating their initiation phase and ensuring that projects were set up for success.



Seven Consulting established a Transformation Program including twenty-four initiative streams to improve the delivery culture and project management capability, introduce flexibility and agility into project methodology and governance, improve performance visibility via a Balanced Scorecard and strengthen Portfolio Management.



The IT Portfolio and Project Management Offices now provide a full suite of services to better support the PM community and drive ongoing improvements. Customer and staff satisfaction has materially increased quarter on quarter.



# EPMO Capability Review

GBST

*Assessing the current state of EPMO and recommending a target design model for GBST*



GBSTs portfolio consisted of diverse projects ranging from internal R&D to large-scale client projects. There was a need to uplift the ePMO and delivery processes to standardise project methodology and provide adequate governance for reliable delivery



Seven carried out a practitioner led review of the ePMO, which included conducting interviews with senior executives and delivery personnel, assessment of common delivery practices, improvement initiatives, process compliance, templates & tools, operating environment, enterprise governance capability and reporting models



Seven provided a comprehensive set of recommendations for the target delivery ePMO design which were later endorsed by the client. These included a right-sized organisation structure, program governance, reporting prototypes and a pragmatic, phased roll-out plan that incorporated a prioritised roadmap that would help GBST move to the next level of project maturity, improve realization of project benefits and reduce delivery risk going forward

# Recent Organisation Review Experience



Seven Consulting undertook an intensive investigation and review of **nbn**'s Project Delivery capability which included:

- Reviewing and designing the uplift of the PM practice, including methodologies, training and gating. This included the sponsor engagement to provide assurance that these initiatives performed to a high level;
- A review of tools to ensure the appropriate information is available for management at minimal effort. This includes clear reporting and ensuring that the executive have appropriate project data to make enterprise decisions.

This Capability review and on-going initiatives cover all areas that **nbn** needs to address to increase speed to value.



**Summit** - Seven Consulting provided PMO Management and IT Management services for this business transformation program.

**PMO Design and Implementation** - Seven Consulting implemented PMO processes and governance framework for the incoming CIO.



Seven Consulting undertook an intensive investigation and review of **Qantas**' Project Delivery capability including in-house as well as out-sourced resources. The Capability assessment initiated a number of on-going innovations for Qantas including:

- Reviewing and designing the uplift of the PM practice, including Business Case, methodologies, training and gating. This included the sponsor engagement to provide assurance that these initiatives performed to a high level;
- A complete review benefits realisation and the implementation of a Benefits Management Framework;
- The integration of sponsorship and project management with Agile Development.

## 2. Sponsor Capability



# Why Support Your Sponsors?

- Projects are the vehicle of strategic change.
- The increasing rate of change is demanding Speed to Value from those projects
- An organization's agility in executing the right change right and realising the benefits from those projects is becoming a critical differentiator.
- Many IT and project organisations are hampered by bureaucratic and slow project governance and project management models that are derived from the 1980s.
- The Corporate Executive Board (CEB) *Accelerating Projects* report of 2015 reveals that Sponsors behaviours have a significant impact on Speed to Value.
- Most organisations have standards, guideline on **what** sponsors should do but not **how** to do their roles.

Seven Consulting can provide a proven transformative approach, not only to how projects are managed, but how projects are governed and planned in an Agile environment.

- Agile Project Sponsorship and Agile Project Management are based on collaboration, openness, transparency, simplicity and speed as the levers of change.
- Seven Consulting has developed a suite of powerful tools and techniques that are proven to assist Sponsors in being more effective and agile.
- Rob Thomsett has been at the forefront of designing and deploying these methods for 15 years.



# Transformation – Active Sponsorship

- Sponsor moves from 'passive' approval and review role to active participation where they truly own the end-to-end business change to realise benefits from the project investment.
- Sponsors need to dedicate an agreed portion of their week to the project.
- Remove Steering Committees with the Sponsor solely responsible. Use Project Advisory Board model where peers could provide advice but not approval.
- Move governance from time-driven (monthly) to risk based reviews (as required).
- Clearly define roles and responsibilities and education on expectations of roles.
- Use Rapid Planning session with sponsors to fast track planning and business case development.

Category	From	To
Governance	<ul style="list-style-type: none"><li>• Distributed</li><li>• 'Set and Forget' approval</li><li>• Report Based</li><li>• Cost/deadline focus</li></ul>	<ul style="list-style-type: none"><li>• Centralised</li><li>• Risk based reviews</li><li>• Sponsor face-to-face</li><li>• Benefits realisation focus</li></ul>
Sponsorship	<ul style="list-style-type: none"><li>• Hands off</li><li>• Reactive</li><li>• Regular time based reviews</li><li>• Report based</li></ul>	<ul style="list-style-type: none"><li>• Clear ownership/focus</li><li>• Proactive</li><li>• Risk-driven reviews</li><li>• Sponsors/PM face-to-face</li></ul>



# Sponsor: Improve through coaching

While most executives understand *what* the sponsor role involves, few are given any support in understanding *how* to undertake this critical role. This briefing concentrates on a set of simple and practical tools proven to assist sponsors in gaining and retaining control of their projects. Given experience of senior management, this briefing has been designed as a series of tutorials.

## 1. The New Project Sponsor Process – simple and transparent

This tutorial covers the various project contracts required by senior management for managing complex projects - and overviews the project management process based on Agile values. It focuses on the Business Case, benefits and related plans. It provides a check-list for sponsors on project health.

## 2. Sponsorship – doing the right project right

This tutorial explores the role of senior business managers in managing projects. This tutorial also examines senior managers' role in the critical issues of defining project success and managing project stakeholders or service providers. It also explores the role of stakeholders in benefits realisation.

### ▪ Flexible and agile delivery options

The Sponsor Coaching structure is designed to be flexible given the pressures on executives time.

- It can be conducted as a formal workshop session for up to 10 executives in a one-day or intensive ½ day format for 3 to 5 people. If required, it can also be offered as a ½ day one-on-one coaching session for selected individuals
- Mentoring for sponsors, following attendance at the Coaching, is also available.

## 3. Benefits Realisation/Added Value

This tutorial concentrates on tools and techniques for developing accurate and measurable project objectives/outcomes and the relationship between objectives and benefits. It also presents the critical executives roles and powerful tools for managing benefits realisation and ensuring added value from their project investment.

## 4. Quality Requirements

Senior management must define their quality expectations, this tutorial concentrates on powerful techniques for modeling quality expectations or requirements. It also considers the impact on quality expectations on other project management issues such as estimation and risk.

## 5. Project Risk Assessment and Management

This tutorial examines the various approaches to project risk analysis, assessment and management. It also explores risk reporting, risk mitigation models and risk management plans and the role of senior management in project and benefit realisation risk mitigation and management.

## 6. Project Estimation Tips

This tutorial summarises the various estimation techniques available for projects. It explores practical tips for sponsors to improve estimation and examines the impact on estimates of quality, risk, skills and strategy.

## 7. Tracking and Reporting

This tutorial summarises the various project reports that should be available for senior management. It also covers the critical issues of change control within the project development life cycle. It also takes a holistic view on tracking benefits, costs, risks and other key project information.

# Sponsor Coaching Experience

Our Agile executive consultants have designed and tailored sponsor briefings, sponsor mentoring and caching around our powerful tools and techniques, for the following major organisations over the past 10 years.

- eon (UK)
  - One of the largest electricity companies in the EU.
  - All executives attended Sponsor Coaching sessions conducted by Seven Consultant.
  - Over 50 RAP sessions conducted for major EU projects. Internal RAP Coaches were also coached and mentored successfully.
- Australian Government
  - Border Force – multiple Sponsor Coaching sessions (including CEO Andrew Metcalf).
- CBA
  - Executive Sponsor Briefings (multiple year contract).
- ASB Bank (NZ)
  - Numerous Sponsor Coaching sessions (including CEO Hugh Burrett).
- BNZ (NZ)
  - Over 60 RAP sessions conducted on strategic projects including participation by external clients.
- NAB
  - Over 200 executives participated in sponsor coaching sessions leading to a significant improvement in sponsor behaviour and sponsor effectiveness.
  - Over 400 RAP sessions were conducted.
  - Nine specialised PM Coaches were mentored and supported in conducting the RAP sessions for all projects in the \$1 billion/pa project portfolio.
- Future Fund
  - Executives received one-on-one sponsorship coaching sessions.
  - Six RAP sessions have been conducted to date.

# 3. Program/Project Manager Capability



# Program/Project Manager Capability Assessment

Seven Consulting will work with the organisation to develop the Organisations Tiered Target Capability Profile, based on best practice.

- Alignment of Target Capability to individuals Job Descriptions
- For a Program/Project Manager this would look at the key disciplines of:
  - Project status tracking and reporting
  - Risk and Issues tracking and management
  - Assumptions, Dependencies and Decisions management
  - Scope control
  - Cost control
  - Time control
  - Quality control
  - Key stakeholder management

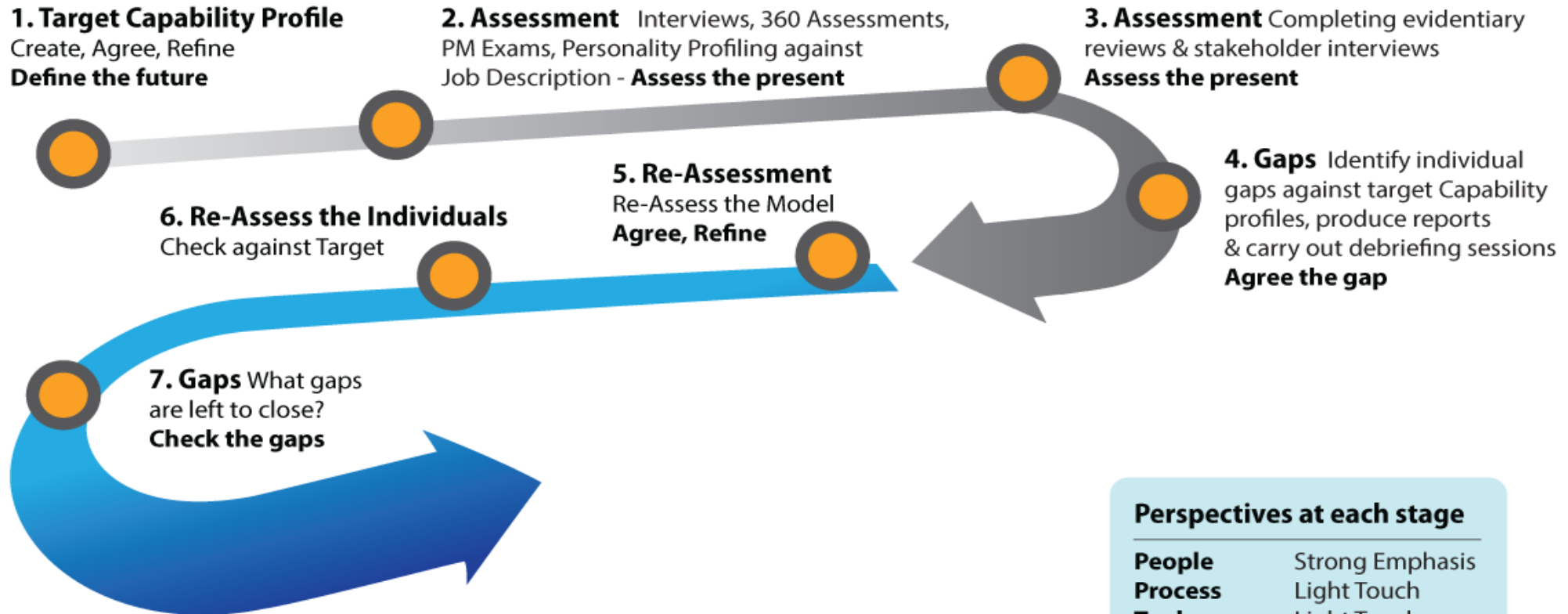
# Project Manager – Assess

Seven Consulting has developed a proven process to assess Program / Project Managers' capability and identify area where capability improvement is required.

- 6 step process for Individual Assessments covering both knowledge of and ability to execute:
  1. **Project Management capability exam aligned to each individual's job description**
  2. **Evidential review of recent delivery to assess how well this knowledge is applied**
  3. **Review of previous delivered project outcomes**
  4. **Customer assessments**
  5. **Direct Line Manager assessments**
  6. **Self assessments**
- Agree Individual Capability uplift process based on target capability
  - The PM Capability Uplift would be performed in 7 stages as outlined on the following page;
  - Stages 5, 6 and 7 can be carried out at a later date as part of a Program of Continuous Improvement



# Project Manager – Improve



- > This approach will drive a cycle of continual improvement
- > Targets can be raised in subsequent years
- > Clusters of Excellence and Concern will be identified
- > A continual cycle of gap analysis, assessing and reassessing performance will enable refinement of the underlying Capability Model
- > This is then fed into the individuals development plans & re-assessments carried out when required

# Output Examples: Project Manager Assessment

Role	Exam Result	Evidence Review	Outcomes	Reporting Manager Assessment	Sponsor\ Stakeholder Assessment	Overall Average	Competency Level	Individual Assessment	Delta	
									Discrete	Ratio
Senior PM	61.5%	80.0%	92.5%	100.0%	79.2%	82.6%	Proficient	96.8%	-14.2%	-17.1%
Senior PM	76.9%	77.8%	97.5%	61.3%	76.3%	78.0%	Experienced	84.2%	-6.2%	-8.0%
Project Manager	61.5%	68.6%	100.0%	75.2%	64.4%	73.9%	Experienced	77.9%	-4.0%	-5.4%
Project Manager	69.2%	57.9%	90.0%	77.5%	67.3%	72.4%	Experienced	87.5%	-15.1%	-20.9%
Senior PM	61.5%	58.0%		90.6%	68.6%	69.7%	Experienced	84.7%	-15.0%	-21.6%
Senior PM	59.6%	57.9%	100.0%	62.1%	63.3%	68.6%	Experienced	79.1%	-10.5%	-15.3%
Project Manager	46.2%	50.0%	100.0%	73.3%	50.3%	64.0%	Experienced	87.5%	-23.5%	-36.8%
Project Manager	59.6%			60.8%	65.8%	62.1%	Experienced	77.7%	-15.6%	-25.2%
Program Manager	53.9%	62.9%	67.5%	50.3%	67.2%	60.4%	Experienced	100.0%	-39.6%	-65.7%
Senior PM	36.5%	38.1%	90.0%	62.0%	61.7%	57.7%	Competent	74.0%	-16.3%	-28.3%
Senior PM	44.2%	41.4%	85.0%	64.4%	38.1%	54.6%	Competent	83.3%	-28.7%	-52.5%
Senior PM	38.5%	30.7%	82.5%	52.2%	52.9%	51.4%	Competent	86.8%	-35.4%	-69.0%
Project Manager	40.4%	35.7%	70.0%	48.1%	30.6%	45.0%	Competent	64.3%	-19.3%	-43.0%
Average	54.6%	54.9%	88.6%	67.5%	60.4%	64.6%	Experienced	83.4%	-18.7%	-31.4%

	No Evidence					
	Scope Management	Risk Management	Financial Management	Behaviours	Processes	Tools
Senior PM	50%	33%	40%	40%	50%	100%
Senior PM	75%	100%	80%	60%	50%	50%
Project Manager	75%	100%	80%	20%	100%	0%
Project Manager	75%	67%	40%	0%	100%	50%
Senior PM	25%	33%	60%	80%	0%	100%
Senior PM	75%	67%	20%	60%	50%	50%
Project Manager	75%	0%	60%	40%	100%	0%
Project Manager	75%	67%	40%	80%	50%	50%
Program Manager	50%	100%	40%	80%	100%	100%
Senior PM	75%	67%	40%	60%	0%	50%
Senior PM	50%	100%	60%	40%	50%	50%
Senior PM	25%	33%	20%	60%	100%	100%
Project Manager	75%	33%	20%	100%	50%	0%
Average:	63%	64%	47%	57%	63%	50%

## Compile assessments of each resource based on combined analysis of:

- Competency exam against individuals job description
- Evidence Review of previous project artefacts such as deliverables/alignment to methodology, adherence to processes
- Review of previous project outcomes such as final: cost, scope, schedule, quality
- Assessments from Direct Manager and Key Project stakeholders

This produces a general Competency Level for each individual.

This can be compared against the individuals own self-assessment of their ability.

# Our PM Uplift Experience



- Quality Assurance Program Review on Project Governance for Global Services
- Review of the quality management framework across the entire portfolio in Telstra.



Project Management and PMO Capability Review – Seven Consulting worked with Link on a two-phase assignment to assess the capability of their newly integrated Project Management team and review the capability and effectiveness of the ePMO, resulting in a new ePMO framework and approach.



Project Management and PMO Capability Review – Performed an end-to-end review of IT Project Management and PMO capability and practices that encompassed As-Is and a Roadmap to target state.

Seven stayed on for the planning / prioritisation of the transformation activities arising as a consequence of the review.

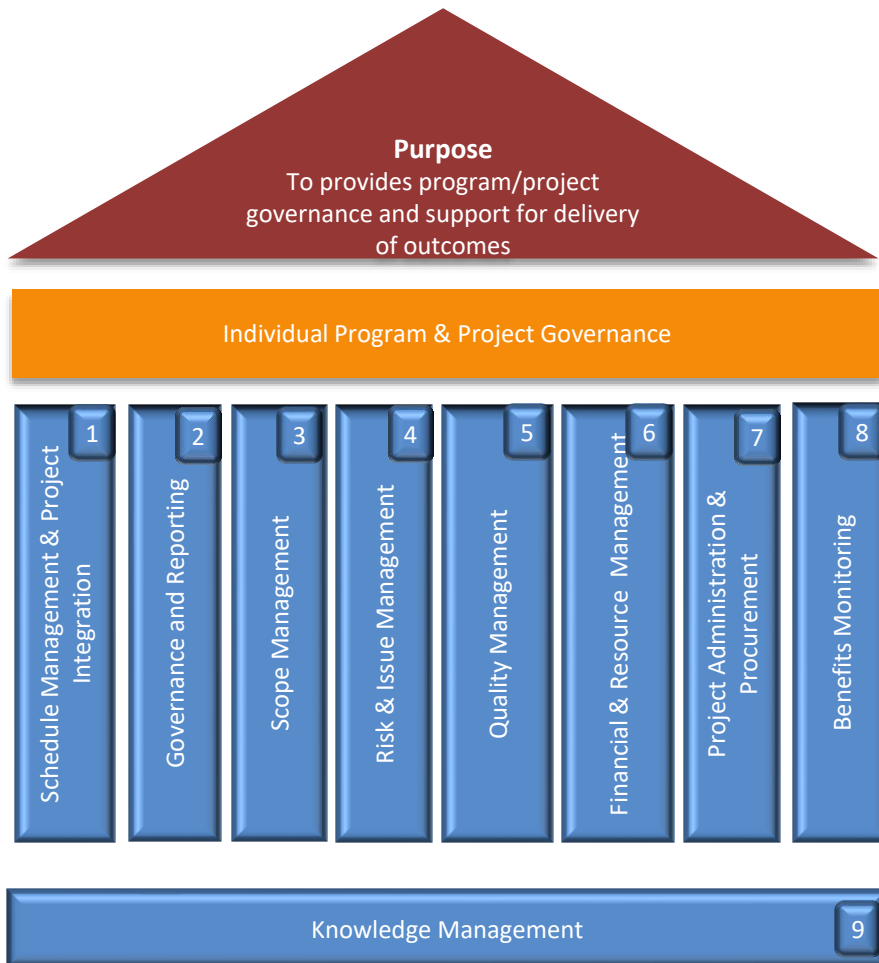


Project Management and PMO Capability Review - Conducted an assessment of their project management pool to evaluate individual competence and identify gaps where individual and, ultimately, enterprise-wide project management enrichment was required.

## 4. Program / Project Management Office (PMO) Capability Assessment



# PMO Capability Assessment



- 1. Schedule Management & Project Integration**  
Set up and maintenance of schedules. Maintenance and reporting of Integration and dependencies with other programs/projects
- 2. Governance & Reporting**  
Prepare reports and dashboards for leadership to assist in critical decision making. Facilitate governance bodies for the program and projects.
- 3. Scope Management**  
Set up and management of the change management process and the change register.
- 4. Risk & Issues Management**  
Set up and management of all RAIDD registers.
- 5. Quality Management**  
Ensure program / project adherence to standards and agreed methodology. Provide delivery assurance and internal reviews
- 6. Financial & Resource Management**  
Provide program/project estimating, cost baselines, cost control and earned value analysis. Management of budgets and timesheets.
- 7. Project Administration and Procurement**  
Provide support for mobilization and de-mobilization. Manage contracts and general procurement.
- 8. Benefits Monitoring**  
Maintain a view of the overall tangible and intangible benefits and monitor realisation.
- 9. Knowledge Management**  
Set up and maintenance all artifacts for the program/project



# PMO Reviews – Assess

- A 4 week exercise, for a small agency is required to understand current stakeholder requirements, assess the current state, review options for PMO uplift and create the report including recommendations.

Weeks 1 - 2

Weeks 2 - 4

Week 4

Review current state and identify and commence stakeholder meetings

- Review current state PMO services.
- Agree key stakeholders for interview.
- Schedule and commence stakeholder meetings.

Interview key stakeholders

- Complete stakeholder interviews.

Review PMO

- Assess breadth, scale and complexity.
- Document current PMO maturity.
- Obtain an understanding of existing Support Functions.

Scope future state PMO and produce draft report for review

- Identify PMO future options and detail pros and cons associated with options.
- Produce draft review report including recommendations.

Finalise Report

- Socialise report.
- Finalise report.
- Produce Communication plan for recommended approach.

# Our PMO Review Experience



**Project Management and PMO Capability Review -**  
Seven Consulting undertook a forensic examination of the structure and effectiveness of DFSI's ePMO frameworks and Individual PM capability with a view to uplifting their overall program capability. The outcome was a design of an ePMO framework tailored to specific DFSI requirements and a report to give the DFSI executive better understanding of their Project Manager capability.



**PMO Capability Review –** Seven Consulting conducted a review of the PMO structure and capabilities for a large program in Wealth division. Highlighted and recommended new structure and process improvements.



**Project Management and PMO Capability Review –**  
Seven Consulting worked with Link on a two-phase assignment to assess the capability of their newly integrated Project Management team and review the capability and effectiveness of the ePMO, resulting in a new ePMO framework and approach.



**PMO Capability Review -** Conducted a review of the Portfolio Services department with recommendations around structural changes to roles, improvements to processes and changes to tools.

Agile / Traditional  
Methodology  
Recommendation

Recommends  
Delivery  
Components

Best Operating  
Principles  
Recommendation



## Seventh Way Tool

UPDATE RECOMMENDATIONS NOW			
Seven Consulting recommends that your project should adopt:			
TRADITIONAL PROJ MGMT			
with the following delivery components produced:			
Project Name	Delivery Component	Recommendation	
Project Name	Business Case	Recommended	
Project Name	Project Charter	Recommended	
Project Name	Project Plan	Recommended	
Project Name	Project Risk Assessment	Recommended	
Project Name	Project Stakeholder Register	Recommended	
Project Name	Project Communication Management Plan	Recommended	
Project Name	Project Quality Management Plan	Recommended	
Project Name	Project Resource Management Plan	Recommended	
Project Name	Project Safety Management Plan	Recommended	
Project Name	Project Security Management Plan	Recommended	
Project Name	Project Sustainability Management Plan	Recommended	
Project Name	Project Training Management Plan	Recommended	
Project Name	Project Vendor Management Plan	Recommended	
Project Name	Project Work Management Plan	Recommended	
Project Name	Project Zero Management Plan	Recommended	

## Agile Dashboard



Benefits Tracking

Defects Tracking

Cost Tracking

Delivery Tracking

The Seventh Way Tool provides guidance on how to tailor your program or project. It provides suggestions on agile or traditional methodology components to apply, operating practices to adopt and artefacts to prepare to deliver your program or project.

The Agile Dashboard combines a number of reports to provide a 'Dashboard', or snapshot of agile projects progress. These include Burn-up Chart, Sprint Burn Up, Cost Tracking, Benefits Tracking and Defect Reports.

# Traditional Program Delivery Tools

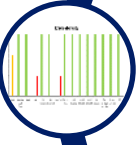
Health Check Score



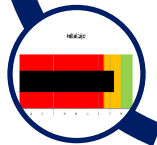
## Health Check Tool



Schedule Maturity

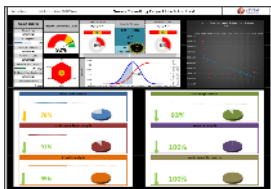


Overall Schedule Quality Score



The Schedule Health Tool is designed to evaluate the quality, integrity and currency of a project schedule and suggests improvement areas.

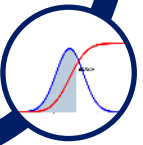
## Schedule Predictor



Project Confidence Level



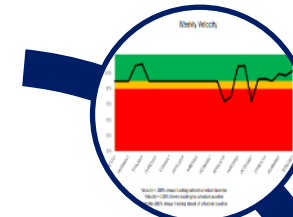
Critical Path Analysis



Cumulative Probability

The Schedule Predictor Tool uses advanced algorithms to evaluate the precision of project forecast date and PM expectation finish date according to their actual performance. It provides a prediction trend line to suggest improvement areas.

## Dashboard



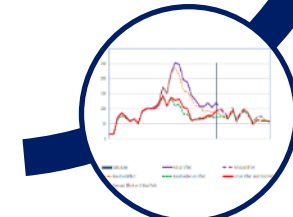
Weekly Velocity



Earned Value



Task burndown



Effort Tracking

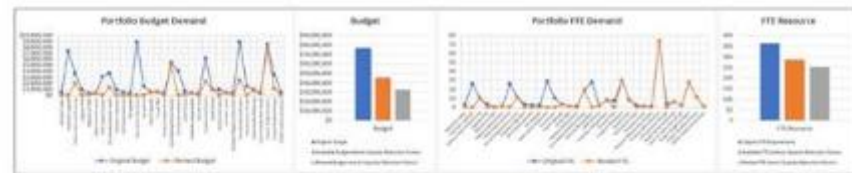
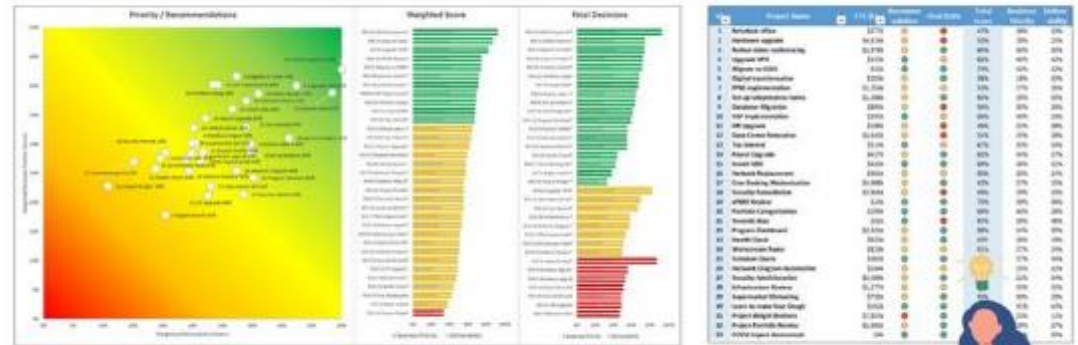
The Schedule Dashboard combines a number of reports to provide a 'Dashboard', or snapshot of agile projects progress. These include Weekly velocity, Earned Value, Task burndown and Effort Tracking.

# Portfolio Planning Tool

Our **Portfolio Planning Tool** can be used to prioritise projects, calculate changes to capacity and reshape your project portfolio working within configurable constraints like budget, resourcing, environments and SMEs.

Our tool can also produce graphs of projects according to their business priority versus their deliverability. These graphs can be very helpful in visualising the data and promoting the key discussions on projects within your portfolio.

## Portfolio Planning Tool





## Our projects so far:

**2007**

Villawood Detention Centre  
(Sydney)

**2008**

South Australian Detention Centre  
(Sydney)

Seven Consulting regularly gives back to the wider community, supporting our team and their families in voluntary projects to assist those who find themselves in need of help.

**2011**

Cambodian School Build (Sydney)



**2012**

Barnardos Kingston House (Sydney)



**2013**

Youth off the Streets (Sydney)



**2015**

- Jesuit Refugee House – Blaiket (Syd)
- Hanover Crisis Centre (Melb)



**2019**

- Avalon Centre (Melbourne)
- Dignity.org.au (Sydney)
- Bahay San Jose –House with No Steps Foundation (Manila)



**2018**

- Erin's Place (Sydney)
- Concordia Childrens Services (Manila)
- Mad Women Foundation (Melb)



**2017**

- Launch Housing (Melbourne)
- Cerebral Palsy Foundation (MNL)



**2016**

Marian Villa (Sydney)



## 2020 – DONATION DRIVE

In 2020, Seven Consulting continued to acknowledge the importance of fostering a community presence. Despite the restrictions brought on by the COVID-19 pandemic, the Project 7 initiative was able to provide help to those community causes that needed it most. Although physical volunteering was no longer an option due to health concerns, Project 7 gave back to the community, by donating \$104,000 across 29 charities, enabling these organisations to create real change in the lives of those who need it most. In 2021, Project 7 will once again be providing the team at Seven the opportunity to volunteer their own time to the community.



# Seven Consulting is a proud sponsor of Australia's National Football side, the Westfield Matildas

We are extremely proud to be official sponsors of Australia's best team. The Westfield Matildas are now ranked 7<sup>th</sup> in the world and were finalists in the Asian Cup.

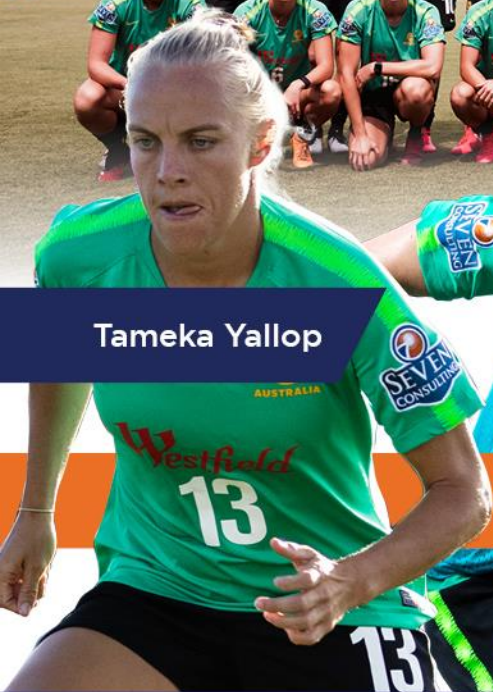
We are also providing paid internships for a number of the team (**Tameka Yallop, and Elise Kellond-Knight,**) to support their post sporting careers.

## CONGRATULATIONS

**Seven Consulting looks forward to the Westfield Matildas welcoming the football world to Australia.**

Football Federation Australia together with New Zealand Football successfully brought home the bid for Australia and New Zealand to host the FIFA Women's World Cup in 2023.

We cannot wait to watch the Westfield Matildas get to play against the best teams in the world Down Under.



Tameka Yallop



Elise Kellond-Knight





**Australia's Best Program Delivery Company**

**Award Winning Company**

WOOLWORTHS GROUP  
  
Woolworths Group IT  
Exceptional Services Award  
**Winner 2018**



**Seven Consulting Pty Ltd** ABN 44 100 234 179

**SYDNEY** Level 13, 179 Elizabeth Street, Sydney, New South Wales 2000 **+61 (0)2 8267 5000**

**MELBOURNE** Level 5, 520 Collins Street Melbourne, Victoria 3000 **+61 (0)3 9617 8200**

**MANILA** 7th Floor, 6780 Jaka Building, Ayala Ave, Makati City, Philippines

[www.sevenconsulting.com](http://www.sevenconsulting.com)