



Australia's Best
Program Delivery Company

Seven Consulting's Tools



Official
Partner
of the



1. Program Delivery



We deliver some of Australia's most complex and challenging agile, traditional and hybrid programs. We work with our clients to understand their organisational and program characteristics. These inform how we design our delivery approach to produce the best outcome for our clients. The majority of our Consultants are scaled agile (SAFe) certified and manage billions of dollars of transformation programs that range in size from <\$1m to >\$500m.

2. PMO Services



We provide PMO establishment and management, PMO analysis and scheduling services, and tools for some of the largest organisations in Australia.

3. Delivery Consulting



We provide delivery capability uplift, sponsor and project manager training, portfolio and program reviews to assist our clients improve their program delivery.

All of our clients are reference sites

Our Clients

Seven Consulting has a proven track record delivering critical outcomes for Australian organisations across industries and domains. 100% of our clients are reference sites.



Our clients and team are our top priority

Client Satisfaction Survey Results

Year	Satisfaction rating	Survey questions
2021	99.15%	15,932
2020	98.87%	14,455
2019	99.08%	14,949
2018	98.65%	15,450
2017	99.08%	9,691
2016	98.94%	10,336
2015	99.35%	5,655

100% of our clients are reference sites

Team Satisfaction Survey Results

Survey Date	Satisfaction rating
Dec'21	97.92%
Jun'21	98.40%
Dec'20	97.90%
Jun'20	98.51%
Dec'19	98.30%
Jun '19	98.82%



“Bright and solutions focused consultants, with whom it has been a pleasure to work with.”



“No fuss, just good, honest and consistent project delivery”



“Very professional”
“Great consulting skills”



“Seven have gone above and beyond to make this implementation a success. With short notice their consultants jumped in and made a significant impact.”



“Consistent high quality of project management consultants.”
“All consultants are highly professional, and delivery focused.”



How do we get 98%+ client satisfaction?

Why all our clients are reference sites.



Hands-on ownership.



High employee engagement, low turnover with no contractors.



At a minimum, there is a monthly Quality Assurance review of the consultant's work.



Bench support available to all consultants at no cost to the client.



Extensive mentoring and training support, strong IP and knowledge sharing including internal project training, majority of our team are SAFe certified.



Holiday and sick leave cover for assignments.



Strong in-house tooling to support consultants, clients and quality assurance.

How our values impact our delivery?



Teamwork

Teamwork has to be at the core because you can't deliver big projects without great teamwork – we focus on ensuring that the Seven team, the client team and vendors work seamlessly together.



Transparency

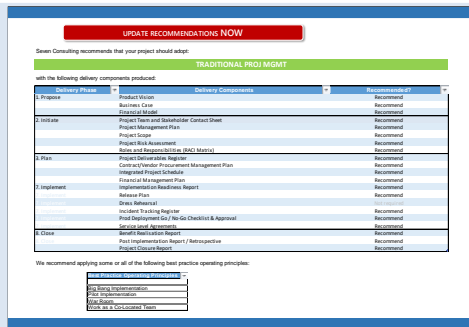
Assumptions and poor communications kill projects, whereas openness is the foundation of good relationships and reliable delivery. We remain a completely independent consultancy.



Delivery

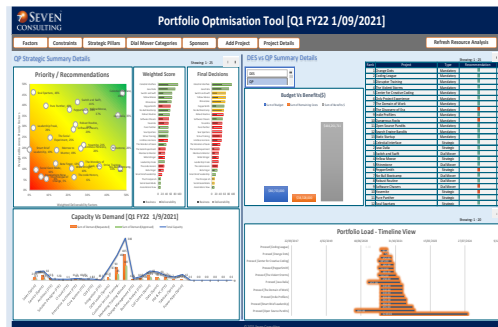
A strong emphasis on outcomes focuses the team and grows confidence. With a confident attitude, expert personnel and effective teams we always deliver to our client's high expectations.

Seventh Way Methodology Predictor



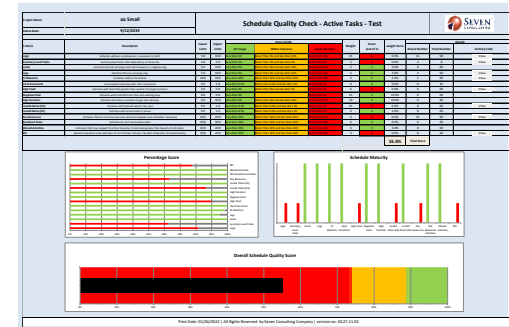
The Seventh Way Tool provides guidance on how to tailor your program or project. It provides suggestions on methodology to apply, operating practices to adopt and artefacts to prepare to deliver your program or project.

Portfolio Optimisation Tool Portfolio Planning



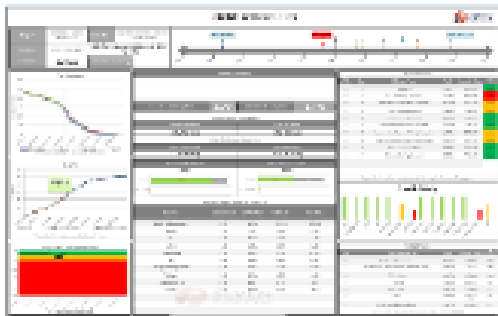
The Portfolio Optimisation Tool helps clients manage and prioritise their project portfolios based on a set of business priorities and deliverability constraints.

Schedule Health Schedule Quality



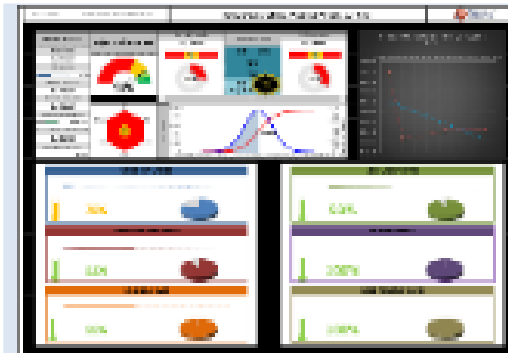
The Schedule Health Tool is designed to evaluate the quality, integrity and currency of a project schedule and suggests improvement areas.

Schedule Dashboard Schedule Data Snapshot



The Schedule Dashboard combines a number of reports to provide a 'Dashboard', or snapshot of project progress. These include task burndown, earned value, weekly velocity, critical path management and forecast accuracy.

Schedule Predictor Project End Date Predictor



The Schedule Predictor Tool uses advanced algorithms to evaluate the precision of project forecast date and PM expectation finish date according to their actual performance. It provides a prediction trend line to suggest improvement areas.

Risk and Issue Risk & Issue Dashboard



The Risk and Issue Dashboard analyses the project risk and issue registers to provide a view of key metrics that include aging, cost, quantities by project phase and severity.



The Seventh Way Tool

The Seventh Way Tool provides guidance on how to tailor your program or project. It provides suggestions on methodology to apply, operating practices to adopt and artefacts to prepare to deliver your program or project.

Seventh Way - Defined Methodology
 Step 2 Result: Delivery Model - determine most appropriate delivery model (agile, traditional, or hybrid)

Organisation: Project Name:

Agile Suitability Score (do the project characteristics suit agile?): **63.0%**

Agile Readiness Score (is the organisation ready to execute agile?): **51.5%**

The recommended delivery model for this project is **Hybrid** (57.5%)

Question	Response	Advice	Execution Risk to Go Agile	Execution Risk to Go Traditional
1. The scope of the project is able to be changed once it has begun	Agree	Traditional planning tends to prefer stable scope. If scope materially varies this triggers assessments and replanning which adds overhead. This overhead could cause a reluctance to replan which could cause missed opportunities to deliver additional value as opportunities arise	<input type="checkbox"/>	<input type="checkbox"/>
2. The requirements for the project are well known or not likely to change	Disagree	Traditionally planned projects are best set to deliver a fixed scope and there is little opportunity to expand and include "nice to have" requirements without increasing cost or time.	<input type="checkbox"/>	<input type="checkbox"/>
3. There are more requirements than can or should be delivered (nice-to-have requirements)	Agree	Traditionally planned projects set to deliver a set scope and there is little opportunity to expand and include "nice to have" requirements without increasing cost or time	<input type="checkbox"/>	<input type="checkbox"/>

Showing 1, 2 and 3 out of 13 items

Overall Progress: Entry Form Methodology Selector Defined Methodology Deliverable Selector Final Dashboard

Progress of this Section:

Restart All

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Seventh Way ver: 210826 1530 - Final Dashboard

The recommended approach for this project is: **Hybrid** Total No. of Recommended Components: **119**

Distribution of Deliverables for Each Stream

Deliverables By Phase

Phase By Stream Deliverable

Phase	1. Initial	2. Analyse	3. Design	4. Build	5. Validate	6. Retire
1. Operations						
2. Implementation						
3. Testing						
4. Implementation						
5. Technology Team						
6. Change Management						
7. Benefits						
8. Success						
9. Sustainability						
10. Program Management						
11. Agile						

- Over the last three years we have developed a tool that helps us, within 30 minutes, to create the following for any project:
 - Agree the optimized project delivery approach, Agile, Traditional (waterfall) or Blended.
 - Where the recommended approach is a blended approach, detail the customised blend.
 - Understand the residual risks and mitigations for that approach.
 - Specify the deliverables required for delivery many of which are agnostic to the Agile or Traditional approach.
 - Detail the deliverables by phase and stream.
 - Provide templates for each of the deliverables.
 - Produce a detailed delivery approach, including dependencies, mapped to a schedule.

Our Agile journey

- In 2002, Seven Consulting undertook 0 Agile projects.
- By 2010, that number had increased to 10% to 20% of our portfolio.
- Now over 60% of our projects are Agile-based.
- This aligns with the market growth of Agile adoption in Australia IT projects.
- Through these engagements, Seven Consulting has found strengths in both methods.
- We manage about \$1bn of Agile program annually and have delivered some of the largest and most successful Agile programs in Australia.
- Over 3/4 of our team is scaled agile (SAFe) qualified.
- We have two qualified SAFe trainers internally.
- However we still believe that not all programs should be delivered using Agile methodology.
- This tool helps ascertain quickly the correct delivery approach on the spectrum of Traditional to Agile.
- Use the best tool for the job!

There is no single best way to deliver a program.

From our experience of delivering billions of dollars of programs each year for some of Australia's largest organisations, we believe that different approaches are required to deliver different projects.

- This is for two sets of reasons, firstly the projects themselves are all different. Compliance and innovation projects have different characteristics.
- Secondly, organisations (technically, capability-wise and culturally) are also different.

We believe that these two sets of characteristics influence how the programs should be delivered.

What does work?

- Assessing the organizational and project characteristics to work out the best way to deliver is the work of skilled and experienced Program Managers.
- While we don't believe in one approach, we do have a bias towards agile where sensible.
- We have spent two years codifying our collective 1000's of years of experience to allow this analysis to be done within 30 minutes.
- In addition, this Seventh Way Tool will provide an overview of the delivery streams, phases and dependencies.
- Finally, the tool links the deliverables to templates and supporting documents, as well as creating a starting schedule based on the delivery approach.
- This tool is of best value for each of the following to assess or build delivery approach per project.
 - Portfolio Managers
 - ePMO or ITPMO Managers
 - Risk and Assurance Stakeholders and Program Reviewers
 - Project Managers stepping into larger or different roles
- We use this tool across our whole technology change portfolio with over 25 client organisations.



Seventh Way

**4 Examples of our 28 Agile vs Traditional
Project and Organisational Characteristics**

Agile



- Speed, speed, speed.
- What does this work best for?
 - New products.
 - New campaigns.
 - Market testing.
 - Non-core Systems.

Traditional



- Quality, quality, quality.
- What does this work best for?
 - Looking after people's money, medical applications, payroll etc.
 - Implementing core systems.
 - Implementing systems that impact on people's safety.
 - Best where once you release you can't rollback.

Importance of speed to market versus quality

Seventh Way - Methodology Selector

Welcome John Smith

Step 2: Complete this questionnaire to find the methodology which best suits your project.

Organisation:

Project Name:

8 Speed to market or speed to value are critical

- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

Category: Project Benefits

Guidance:

Agile methods are well suited to development of new products or services and market testing new ideas, where speed to market may be critical to the success of the initiative. Direct collaboration with customers and end users combined with short sprints results in greater speed and alignment of delivered features to user needs, albeit in feature increments. Traditional methods may be better suited where timelines are not as critical and where a significant volume of features is required before the solution is able to be used.

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Overall Progress: Entry Form Methodology Selector Defined Methodology Deliverable Selector Final Dashboard

Progress of this Section: 8 of 28

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Agile



- Can deliver partial business benefits quicker.
- Get feedback from customers quickly.
- Refine and improve outputs for later cycles.
- How a child learns to walk.

Traditional



- Best suited to majority of functionality being released in one go; e.g. a payroll program, GST introduction, currency change.

Ability to deliver in short cycles.

Seventh Way - Methodology Selector

Welcome John Smith

Step 2: Complete this questionnaire to find the methodology which best suits your project.

Organisation:

Project Name:

10 Rapid, iterative delivery of functionality / features is more important than implementing a feature-rich product

- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

Category: Project Benefits

Guidance:

Agile methods seek to rapidly deliver working solution features in short cycles. This enables early feedback to influence future delivery cycles and can result in earlier business benefits. Key to this approach is the ability to dissect the total solution into the Minimal Viable Product (MVP) which can then be expanded and enhanced over time. Traditional methods are better suited to solutions where the MVP is very large. This means that small sets of feature cannot be delivered independently and the critical mass of functionality required to enable business value is significant. An example may be a payroll system where all of the rules and calculations are required before the payroll can be correctly and completely calculated.

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Overall Progress: Entry Form Methodology Selector Defined Methodology Deliverable Selector Final Dashboard

Progress of this Section: 10 of 28

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Agile



- A product owner is essential to work with the team and be available to provide quick decisions.
- On large programs, you may need multiple product owners covering different areas with one overall decision maker.
- On small projects, a part time product owner that is available daily would likely suffice.

Traditional



- Reviews can be done in larger blocks although the time this takes clearly creates time delays versus agile.
- Can suffer from management by committee.
- There may be some advantages in seeing the end-to-end requirements, design etc.

Agile



- Hard to move to continuous development, testing and release if the supporting elements are not in place for this.
- Many companies need time to put these in place before they can run true agile programs.
- The need for proper environment and tooling is especially true at scale and for non digital and highly integrated systems.

Traditional



- Simpler for traditional projects as they have more time in parallel with requirements, design and build, to put these items in place where they don't exist.
- Fewer and less complex tooling generally required for traditional projects.

Are the tools (environments, processes and data) for continuous development, testing and deployment in place?

Seventh Way - Methodology Selector

Welcome John Smith

Step 2: Complete this questionnaire to find the methodology which best suits your project.

Organisation:

Project Name:

25 The development tools necessary for continuous software integration are in place

- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

Category: Presence of Enablers

Guidance:

Agile methods utilise short duration sprints to deliver working outputs (software) for implementation or feedback. Productivity is paramount and is best enabled using a continuous integration approach. This approach requires specific tools and development practices which must be fully available early in the project. Traditional methods can also benefit from continuous integration techniques, however, there is generally time available whilst requirements and design phases are underway to establish the required tools and practices.

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Overall Progress: Entry Form Methodology Selector Defined Methodology Deliverable Selector Final Dashboard

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Seventh Way - Selected Approach

Seventh Way - Defined Methodology

Welcome John Smith

Step 2 Result: Delivery Model - determine most appropriate delivery model (agile, traditional, or hybrid)

Organisation:

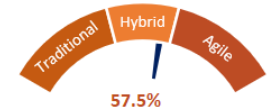
Project Name:

Agile Suitability Score (do the project characteristics suit agile?):

Agile Readiness Score (is the organisation ready to execute agile?):

The recommended delivery model for this project is

Hybrid



Question	Response	Advice	Execution Risk to Go Agile	Execution Risk to Go Traditional
1. The scope of the project is able to be changed once it has begun	Agree	Traditional planning tends to prefer stable scope. If scope materially varies this triggers assessments and replanning which adds overhead. This overhead could cause a reluctance to replan which could cause missed opportunities to deliver additional value as opportunities arise		
2. The requirements for the project are well known or not likely to change	Disagree	Traditionally planned projects are best set to deliver a fixed scope and there is little opportunity to expand and include "nice to have" requirements without increasing cost or time.		
3. There are more requirements than can or should be delivered (nice-to-have requirements)	Agree	Traditionally planned projects set to deliver a set scope and there is little opportunity to expand and include "nice to have" requirements without increasing cost or time		

Showing 1, 2 and 3 out of 13 items

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Overall Progress: Entry Form Methodology Selector Defined Methodology Deliverable Selector Final Dashboard

Progress of this Section:

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Not every delivery decision is resolved by working out whether we should deliver via an agile, traditional or blended approach.

There is a second series of questions to be considered, such as:

- Do we need to do a parallel run?
- Do we need to test operability of the new system?
- Do we need to do performance, DR/BCP, or Security testing?
- Do we need to perform a dress rehearsal?
- Do we need to do a pilot?

Seventh Way - Agile / Traditional agnostic question examples

Welcome John Smith

Seventh Way - Deliverable Selector

Step 3: Complete this questionnaire to find out deliverables required according to the selected approach of your project.

Organisation: Project Name: Recommended Approach:

Architecture

1. Is the new system critical to business operations within 24 hours of an outage? Yes No

2. Is Disaster Recovery and Business Continuity Plan critical for new /changed systems? Yes No

3. Is the project impacting a mission critical application environment? Yes No

4. Is there high impact to operations? Yes No

5. Is a proof of concept an option? Yes No

6. Are there adequate and appropriate resources to support a proof of concept? Yes No

7. Will the time line allow for running a proof of concept? Yes No

8. Is there sufficient budget to support running a proof of concept? Yes No

Overall Progress: Entry Form Methodology Selector Defined Methodology Deliverable Selector Final Dashboard Progress of this Section:

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Seventh Way - Example Output

Seventh Way ver: 210826 1530 - Final Dashboard

Final Report: The matrix represents the workstreams, the prepared deliverables and corresponding phases.

Organisation: Seven Consulting

Project: Project Seven



Australia's Best Program Delivery Company

Project Manager: John Smith

Creation: 9/03/2022

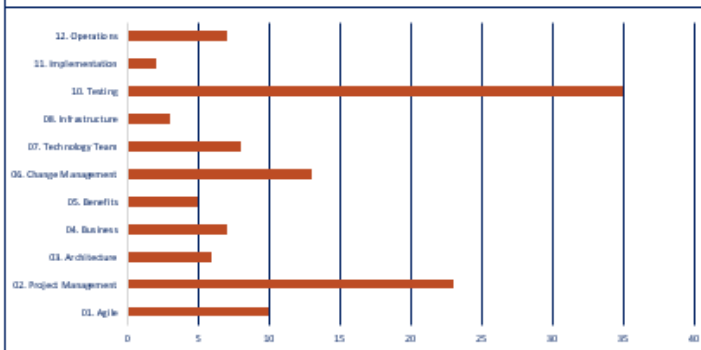
The recommended approach for this project is:

Hybrid

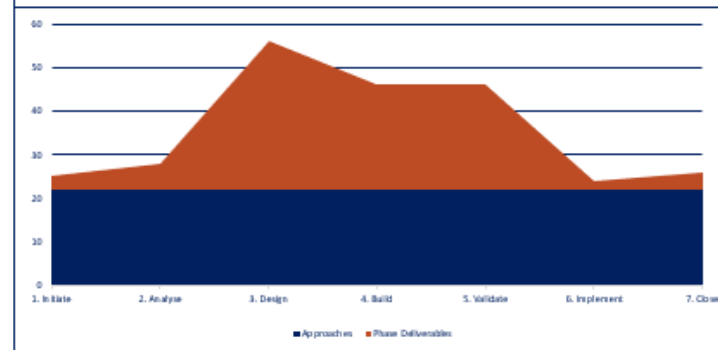
Total No. of Recommended Components:

119

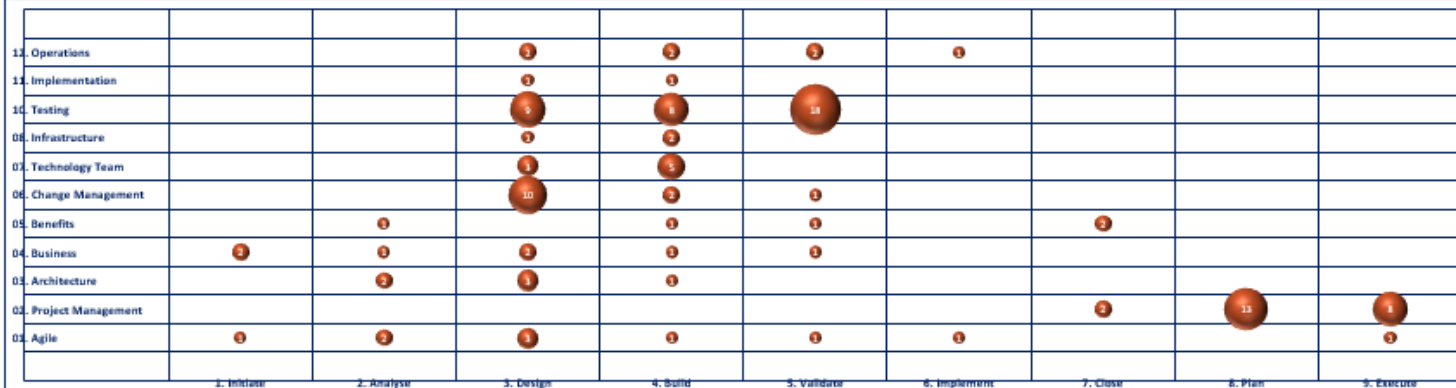
Distribution of Deliverables for Each Stream



Deliverables By Phase



Phase By Stream Deliverable



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Seventh Way - Example Output

Component Library

Lists suggested deliverables and activities by phase and stream

Transfer to MSP

Seventh Way - Deliverable Library

The library provides a description for each deliverable, as well as template links where applicable

Organisation: Seven Consulting
Project: Project Seven

Hybrid

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Project Manager: John Smith
Creation: 9/03/2022

Phase	Stream	Project Deliverables	Description	Link
1. Initiate	01. Agile	Product Vision / Concept Paper	The product vision is the overarching goal you are aiming for, the reason for creating the product. It provides a continued purpose in an ever-changing world, acts as the product's true north, provides motivation when the going gets tough, and facilitates effective collaboration.	Link to KB
	04. Business	Project Scope	Scope statements may take many forms depending on the type of project being implemented and the nature of the organisation. The scope statement details the project deliverables and describes the major objectives. The objectives should include measurable success criteria for the project.	Link to KB
		High Level Business Requirements	A sub-set of overall requirements management, high level statements of the goals, objectives, and outcomes that describe why a project/change has been initiated. They can apply to the whole of an enterprise, a business area, or a specific initiative.	Link to KB
2. Analyse	01. Agile	Product Backlog	In Agile, the Product Backlog is simply a list of all things that needs to be done within the project. It replaces the traditional requirements specification artefacts. These items can have a technical nature or can be user-centric e.g. in the form of user stories.	Link to KB
		Agile Story Map	A user story map arranges user stories into a useful model to help understand the functionality of the system, identify holes and omissions in a backlog, and effectively plan holistic releases that deliver value to users and business with each release.	NA
	03. Architecture	High Level Design Architecture (Project)	A high-level document defining the design of the solution. Normally undertaken in after high-level requirements.	NA
	04. Business	Business Requirements Document	High-level design (HLD) explains the architecture that would be used for developing a software product. The architecture diagram provides an overview of an entire system, identifying the main components that would be developed for the product and their interfaces. The HLD uses possibly nontechnical to mildly technical terms that should be understandable to the administrators of the system. In contrast, low-level design further exposes the logical detailed design of each of these elements for programmers.	Link to KB
	05. Benefits	Business Case	A Business Requirements Document (BRD) is a formal contract between the project and the customer for a product. The emphasis in a BRD is on what is required, rather than on how to achieve it. It contains the business requirements of business users such as customers, employees and can describe As-is process in order to define a target To-be process.	Link to KB
3. Design	01. Agile	Iteration Goal Statement Elaborated User Stories	The goal of the iteration that has been agreed upon by the Agile Team. In an agile-managed project, elaboration is the process of determining the details of a product feature. Whenever the development team tackles a new user story, elaboration ensures that any unanswered questions about it are answered so that development can proceed.	Link to KB Link to KB
		Agile Story Board	In Agile development a storyboard is a series of columns filled with coloured squares of paper. Typically, the columns are laid out on large format paper, a whiteboard or a bulletin board. Each column represents a status and user stories are dragged to a new column when the status of the user story changes.	NA
	03. Architecture	Non Functional Specifications	Non-functional Requirements (NFRs, or system qualities) describe system attributes such as security, reliability, maintainability, scalability, and usability (often referred to as the "ilities").	NA

Seventh Way - Methodology Advice

Advice where the program / project does not meet the requirements of the selected method

Organisation: Seven Consulting
Project: Project Seven

Hybrid (57.5%)

Agile Suitability Score
Agile Readiness Score

QID	Question	Response	Risks to go Agile
10	Rapid, iterative delivery of functionality / features is more important than implementing a feature-rich product	Agree	
11	The risk of breaking existing working system or business process functionality is low	Disagree	Agile methods do not necessarily require that feature increment implemented to production as they are developed. It is possible to develop features which are then "batched up" to create a deployable state in this context, an appropriate Product Owner and access to users/remains important.
12	This project only requires changes to one application or platform?	Disagree	Early sprints may require "steel-thread" approach to validate initial transaction paths and identify issues. Consider use of Scrum of Scrums approach to cross-team communication can structure planning & iterations to support dependency. Conduct interface design as required (in Business Case, Iteration
13	How many integration points does the project have?	Agree	
14	Project delivery is impacted by other programs of work operating in the same space	Neutral	
15	The stakeholders are willing to work in an iterative way	Agree	
16	A knowledgeable and empowered Product Owner (Member of agile team responsible for defining stories and prioritizing the team backlogs) exists and could be assigned	Agree	
17	The Product Owner can devote sufficient time to the project	Neutral	
18	It is easy to access the end users / customers	Neutral	
19	The team's experience aligns to projects with high rates of change, i.e. adaptable, independent thinking	Disagree	If the team does not have experienced member situation of a team new sprints will be less professional approach and some

Seventh Way - Component Selector

Below are the responses to the Component Selector Questions

Organisation: Seven Consulting
Project: Project Seven

Hybrid

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Project Manager: John Smith
Creation: 9/03/2022

Group	Area	Question	Response
G0010	Agile	01. Is the solution highly complex?	No
		02. Do the requirements require prioritisation for delivery?	Yes
		01. Is the new system critical to business operations within 24 hours of an outage?	Yes
		02. Is Disaster Recovery and Business Continuity Plan critical for new / changed systems?	No
G0020	Architecture	03. Is the project impacting a mission critical application environment?	No
		04. Is there high impact to operations?	No
		05. Is a proof of concept an option?	Yes
		06. Are there adequate and appropriate resources to support a proof of concept?	Yes
G0030	Business	07. Will the time line allow for running a proof of concept?	Yes
		08. Is there sufficient budget to support running a proof of concept?	No
		01. Is there a need to formalise service levels regarding any new environments being delivered?	Yes
		02. From an application perspective, is an improved and optimal end user experience important?	No
G0040	Change Management	03. Do deliverables need to be formally approved?	Yes
		01. Are individual business roles impacted by the change?	Yes
		02. Does the project cause business process change?	Yes
		03. Is end user training required?	Yes
G0050	Infrastructure	04. Is there material business impact?	Yes
		05. Are there changes to the future operating model?	No
		01. Is physical infrastructure required?	Yes
		02. Are there material changes to data structure?	No
G0060	Testing	03. Is the project building or updating infrastructure?	No
		01. Are there performance requirements?	Yes
		02. Are service levels linked to penalties?	No
		03. Is non functional performance critical?	No
		04. Is there more than one application being changed?	Yes

Component Selector

Lists the responses to the Component questions for reference

Methodology Advice

Lists the responses to the Methodology questions and displays advice as appropriate

1. Recommended delivery approach for your program.
2. The risks with that approach and suggested mitigants.
3. Deliverables by phase and workstream.
4. Automatically created schedule including dependencies.

Seventh Way Tool indicative implementation

Activities

Understand and review current delivery methodology

Recommend and agree any changes around deliverables and descriptions

Updating tool to reflect agreed approaches

Add new or revised Templates to intranet

Test tool on sample set of projects

Rollout.
Mostly spent organizing rollout meetings.

Week 1

Week 2

Week 3

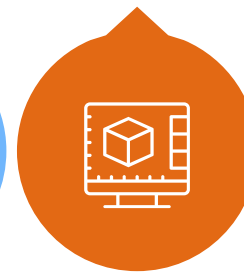
Week 4

Week 5

Week 6

Week 7

Week 8



Review of your current methodologies.

Agreed and implemented improvements to the methodologies.

Seventh Way Tool updated to reflect your agreed situational delivery processes.

Revised delivery processes and templates.

Piloting, Training and Rollout of Seventh Way Tool.

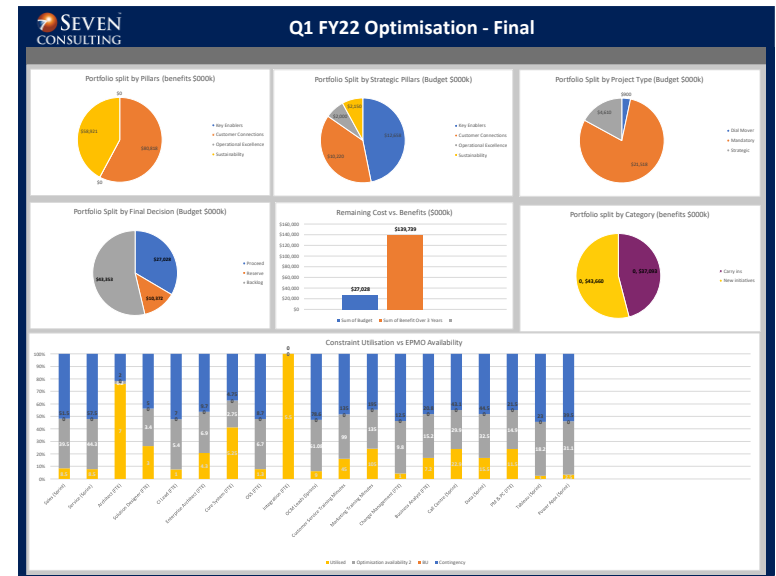
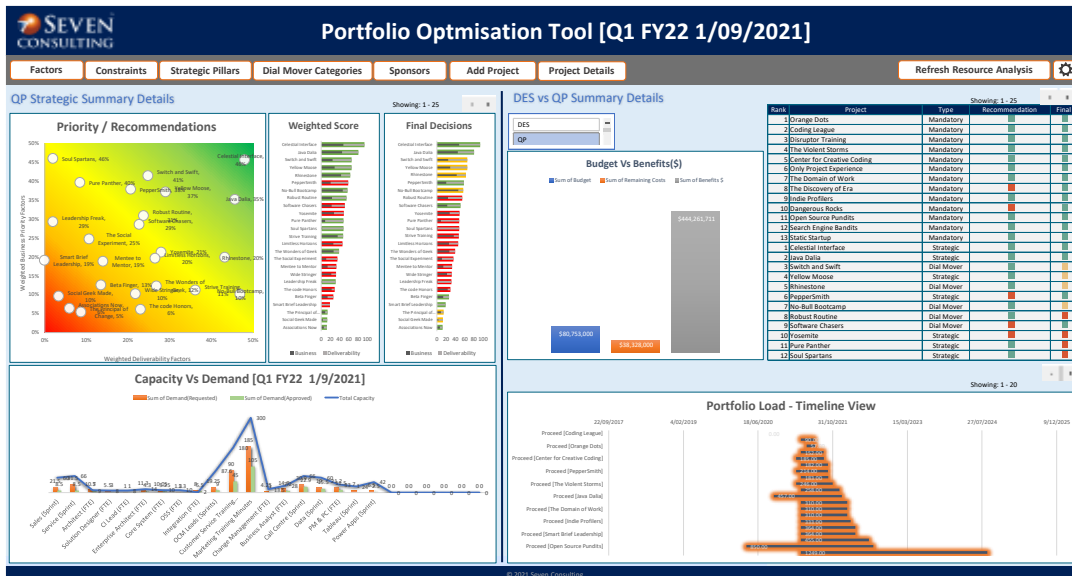
Outputs

- Using a consistent approach to have your project delivery customised and optimised based on its and your organisation's characteristics within your portfolio.
- Increased ability to define delivery approach far more quickly.
- Reduced level of project management oversights or omissions.
- Leading to better project outcomes.
- This can be further extended to look at how each project should fit into your portfolio governance and assurance structure.



Portfolio Optimisation Tool

The Portfolio Optimisation Tool helps clients manage and prioritise their project portfolios based on a set of business priorities and deliverability constraints.

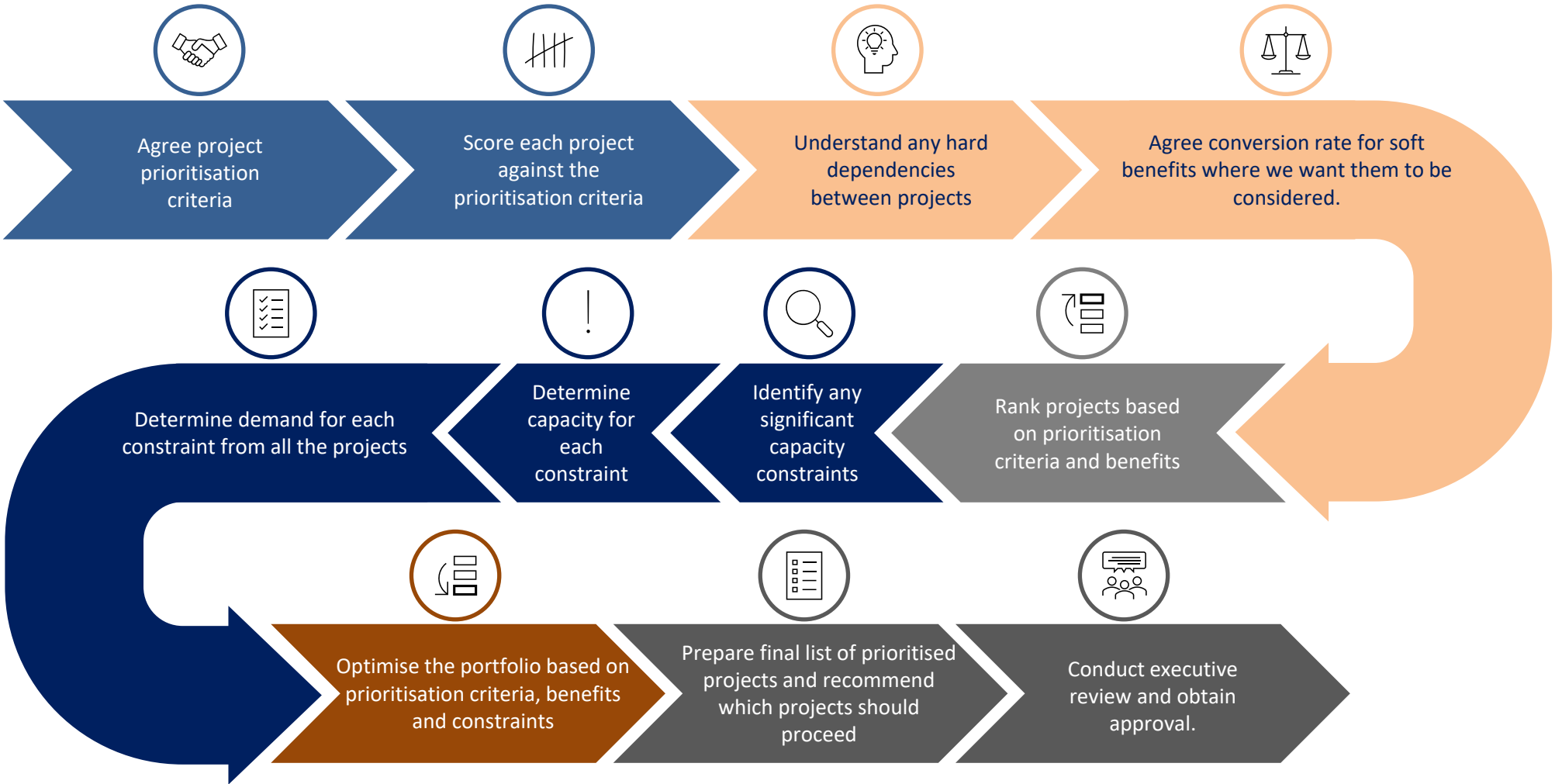


The Portfolio Optimisation Tool helps clients manage and prioritise their project portfolios based on a set of business priorities and deliverability constraints.

Key features of the Portfolio Optimisation Tool include:

- Capture business and deliverability factors, constraints and strategic pillars used for determining prioritization
- Collect key project information used for prioritization including dependency with other projects
- Provide recommendation on project prioritization according to alignment to organisational objectives with an overlay of available capacity
- Provide summary dashboard for leadership view on project ranking and business versus deliverability factors.
- Allows executives to override prioritization recommendation and reflect group's final prioritization but showing loss of benefits and resource gaps.

Portfolio Optimisation Process



Key capabilities of the Portfolio Optimisation Tool

- provides a base set of business priority factors and deliverability factors which can be customised for each organisation
- includes draft weightings of each factor which can be adjusted for each organisation
- provides an input form to capture the key characteristics of a project
- calculates a weighted score for each project based on the business priority and deliverability factors
- produces a ranking of projects based upon their weighted scores
- provides a summary dashboard of project's business priority vs deliverability
- assists in calculating the revised capacity of the organisation based on a set of constraints
- assists in aligning the revised portfolio with the revised capacity
- captures management decisions regarding project priorities discussed in prioritisation sessions

Sample Project prioritisation factors

For each project, the project related factors to be considered during the project prioritisation include:

Business Factors (fixed, cannot be deleted)	Deliverability Factors
<ul style="list-style-type: none">• Speed to value• Benefits over remaining costs• Alignment to IT Roadmap.	<ul style="list-style-type: none">• Delivery risk (0%-100%)• Benefit Risk (0%-100%)• Support Risk (0%-100%)• Peak Resource Requirements (FTE)• # of Programs it is dependent on

Additional business and delivery factors can be added for each client environment. Seven Consulting will work with our clients to configure the tool for your environment, projects, factors and constraints.

The following slides provide some examples of the data captured in the Portfolio Optimisation Tool and some of the graphs/reports it produces.

Capturing factors and constraints

Prioritisation Factors
 Lists the factors that should be used to prioritise projects. Each factor can be weighted to reflect its relative importance..

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Factors to be considered during Quarterly Prioritisation(QP) Total: 100%

Speed to value	10%
Benefits over remaining costs	30%
Delivery risk (0%-100%)	10%
Benefit Risk (0%-100%)	10%
Support Risk (0%-100%)	10%
Contractual Obligations (\$)	10%
Peak Resource Requirements (FTE)	10%
# of Programs it is dependent on	0%
	0%
	0%
	0%
	0%
	0%

Factor Details 2

Factor: Benefits over remaining costs Type: Business

Description: % return on the project investment in the three years post final go-live based on the remaining costs.

Evaluator: Commercial Analyst Source File: Business Case

Weighting: 30 %

Formula Description: The financial or equivalent non financial benefits over three years post last go-live over the remaining costs to complete

Is Percentage Higher value = better result

Cancel Update

To deactivate a Factor, change the weighting to 0%

Portfolio Constraints
 Lists the constraining factors that may prevent successful delivery of your projects.

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ID	Constraints
1	Sales (Sprint)
2	Service (Sprint)
3	Architect (FTE)
4	Solution Designer (FTE)
5	CI Lead (FTE)
6	Enterprise Architect (FTE)
7	Core System (FTE)
8	OSS (FTE)
9	Integration (FTE)
10	OCM Leads (Sprints)
11	Customer Service Training Minutes
12	Marketing Training Minutes
13	Change Management (FTE)
14	Business Analyst (FTE)

Constraint Details 6

Constraint: Enterprise Architect (FTE)

Description: Enterprise Architect (FTE)

Constraint Limit: 14

Threshold: 80 % Set threshold to zero (0) to deactivate the constraint

Type: FTE

Cancel Update

Capturing the key characteristics of each project

Portfolio and Project Details
✕

Portfolio Summary

Total Budget \$	Projects	Budget	Remaining Budget
\$80,753,000	TBD	0	0
	Proceed	27,028,000	17,358,000
Total Remaining Budget \$	Reserve	10,372,000	6,570,000
\$38,328,000	Backlog	43,353,000	14,400,000

	Projects	Budget	Remaining Budget	ADVIC
Mandatory	13	21,518,000	14,928,000	At least 1 constraint exceeded. Revise Final selection
Strategic	25	59,235,000	23,400,000	

DES
 QP

ID	Projects	Type	Rank	Demand State	Final Decision
38	Orange Dots	Mandatory	1	Proceed	Proceed
39	Coding League	Mandatory	2	Proceed	Proceed
13	Disruptor Training	Mandatory	3	Proceed	Proceed
32	The Violent Storms	Mandatory	4	Proceed	Proceed
31	Center for Creative Coding	Mandatory	5	Proceed	Proceed
37	Only Project Experience	Mandatory	6	Proceed	Proceed
36	The Domain of Work	Mandatory	7	Proceed	Proceed
25	The Discovery of Era	Mandatory	8	Backlog	Proceed
6	Indie Profilers	Mandatory	9	Proceed	Proceed
26	Dangerous Rocks	Mandatory	10	Backlog	Proceed
9	Open Source Pundits	Mandatory	11	Proceed	Proceed
5	Search Engine Bandits	Mandatory	12	Proceed	Proceed
7	Static Startup	Mandatory	13	Proceed	Proceed
8	Celestial Interface	Strategic	1	Proceed	Proceed
10	Java Dalia	Strategic	2	Proceed	Proceed
23	Switch and Swift	Dial Mover	3	Proceed	Reserve
16	Yellow Moose	Strategic	4	Proceed	Reserve
11	Rhinestone	Dial Mover	5	Proceed	Reserve
29	PepperSmith	Strategic	6	Backlog	Proceed
12	No-Bull Bootcamp	Dial Mover	7	Proceed	Reserve
24	Robust Routine	Dial Mover	8	Proceed	Backlog
27	Software Chasers	Dial Mover	9	Backlog	Proceed
17	Yosemite	Strategic	10	Backlog	Backlog

Q1 FY22
 1/09/2021

Project Summary
Factors
Demand Constraints
Dependency
Constraints

Input Project Summary

Project Name
Orange Dots

Description

Project Manager Spencer Tracy

Sponsor Charize Theron

Portfolio Lead Leo McCarey

Phase QP

Type Mandatory

Category New

Pillars Customer Connections

Total Budget (WoL)\$ 2,360,000 \$

Remaining Cost (WoL)\$ 0 \$

In Year Benefits 0 \$

Benefit Over 3 yrs Post Go Live \$ 0 \$

P and L No

Project Start 9 / 5 / 2021

Project Finish 5 / 5 / 2023

Market Launch 5 / 7 / 2021

Benefit Start 4 / 9 / 2021

Project Duration (mons) 23.87

Remaining Duration (mons) 20.09

% Confidence 100 %

Project Code A71

Dial Mover Category

Discovery Yes

Make FINAL DECISION

Selection: Proceed Submit

Demand State	Rank	Score
Proceed	1	-21.99

Decision Commentary

Cancel
Update Details
Delete Project

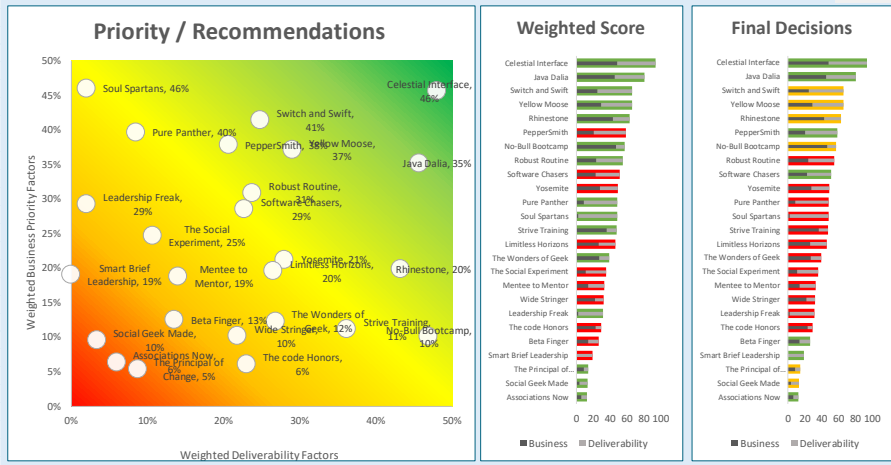
Portfolio Optimisation Tool - Sample Dashboard

Portfolio Optimisation Tool [Q1 FY22 1/09/2021]

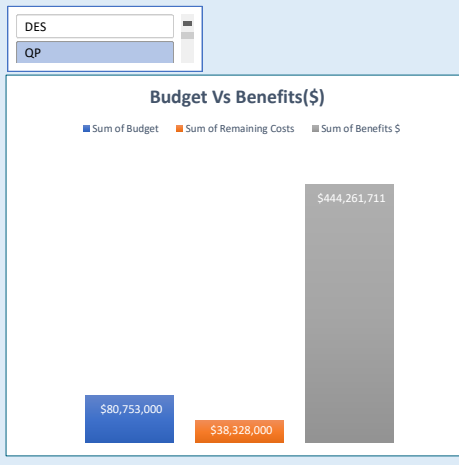
Factors Constraints Strategic Pillars Dial Mover Categories Sponsors Add Project Project Details

Refresh Resource Analysis

QP Strategic Summary Details

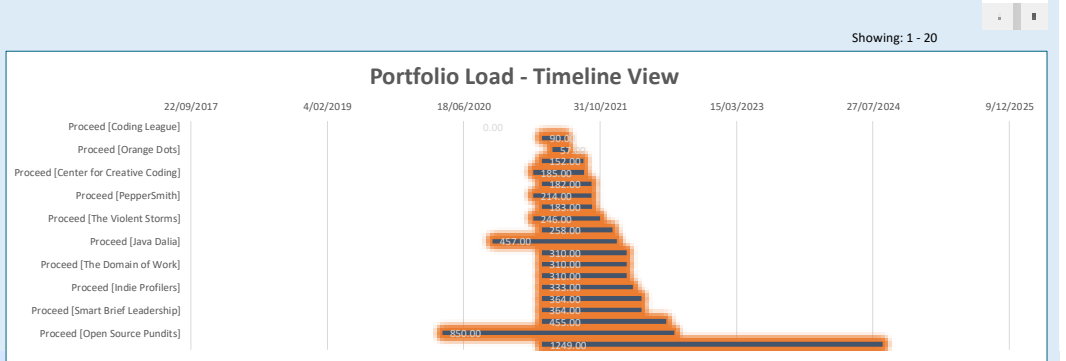
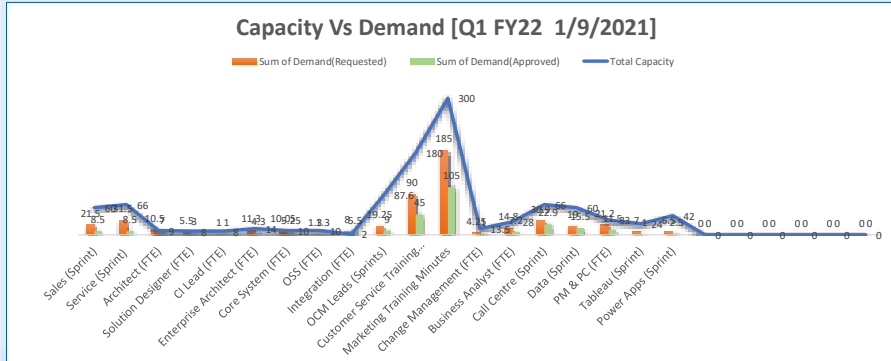


DES vs QP Summary Details



Showing: 1 - 25

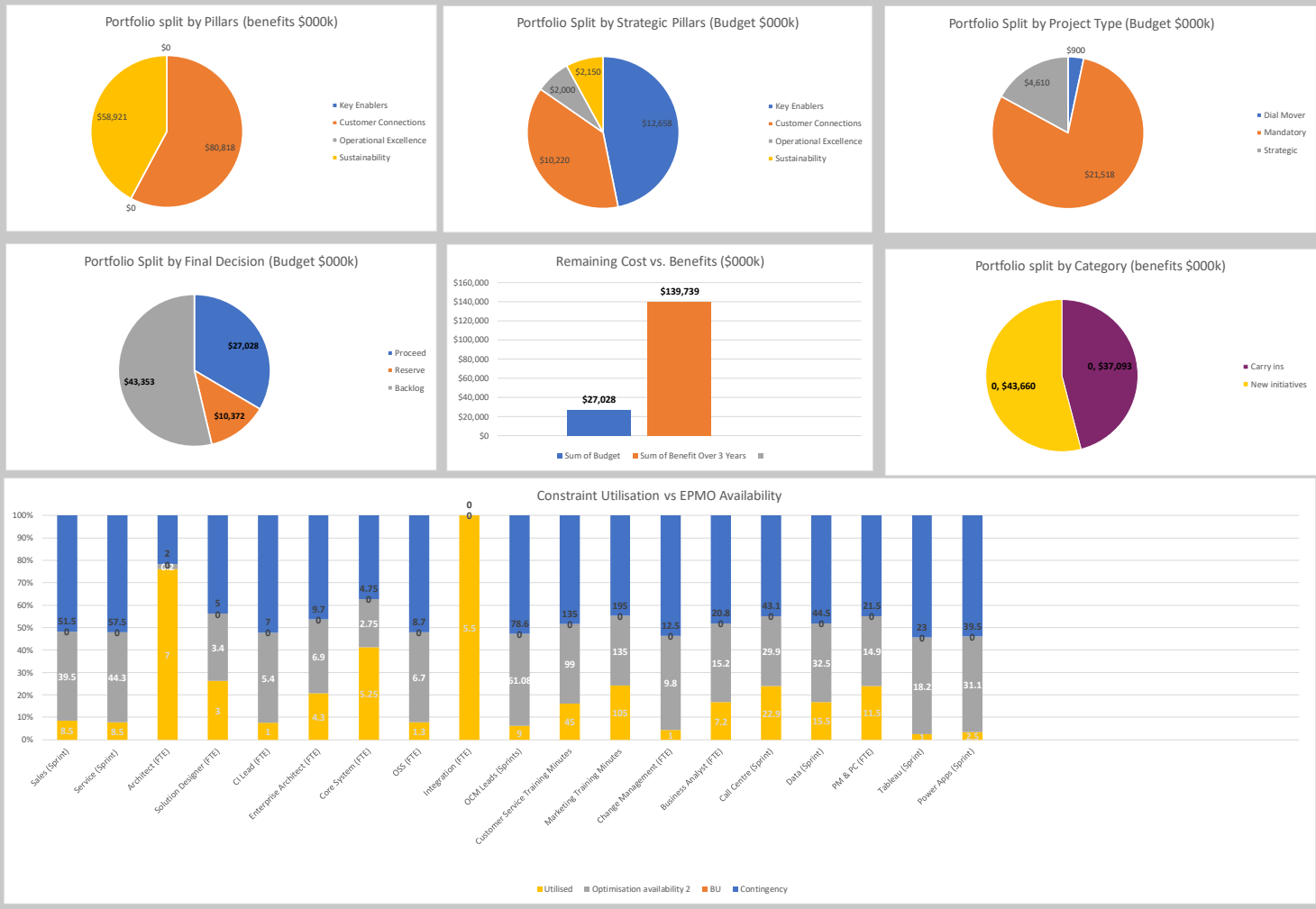
Rank	Project	Type	Recommendation	Final
1	Orange Dots	Mandatory		
2	Coding League	Mandatory		
3	Disruptor Training	Mandatory		
4	The Violent Storms	Mandatory		
5	Center for Creative Coding	Mandatory		
6	Only Project Experience	Mandatory		
7	The Domain of Work	Mandatory		
8	The Discovery of Era	Mandatory		
9	Indie Profilers	Mandatory		
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1	Celestial Interface	Strategic		
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7	No-Bull Bootcamp	Dial Mover		
8	Robust Routine	Dial Mover		
9	Software Chasers	Dial Mover		
10	Yosemite	Strategic		
11	Pure Panther	Strategic		
12	Soul Spartans	Strategic		



Portfolio Optimisation Tool - Sample Report



Q1 FY22 Optimisation - Final



Expected Outcomes from the Portfolio Review

- Prioritised view of the project portfolio – projects will have been prioritised based on a set of weighted criteria agreed with stakeholders
- Decisions will have been made on which projects should be started, stopped or deferred
- Updated view on the delivery capacity of the organisation to deliver projects in the current environment
- Increased management confidence that the organisation is spending its funding on the right projects in the current environment
- An ongoing framework which can be reviewed on a regular basis to confirm that funding and resourcing is still be allocated to the most important projects

Portfolio Optimisation Tool - indicative implementation

Activities

Understand and agree weighted priorities and constraints.

Understand and agree current and potential projects, associated delivery requirements and alignment to organizational priorities.

Updating tool to reflect organizational priorities.

Hold initial review meeting.

Issue draft portfolio report and review with key stakeholders.

Final Report.
Issue final report for sign-off. Give notice to projects to proceed

Week 1

Week 2

Week 3

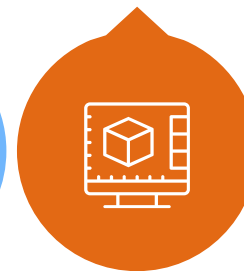
Week 4

Week 5

Week 6

Week 7

Week 8



List weighted decision-making factors.

List of current projects, their plans and risks.

Updated tool and initial weighted project score.

Hold initial review meeting.

Draft Portfolio Delivery Report.

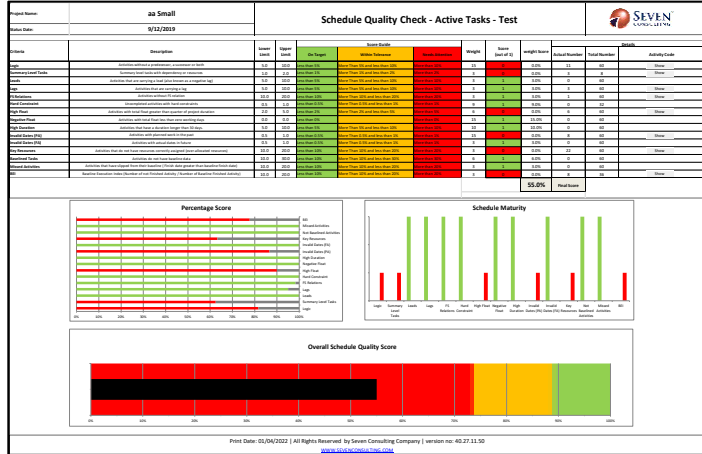
Final Portfolio Delivery Report.

Outputs



Other Seven Consulting Tools

Health Check Tool



The Schedule Health Tool is designed to evaluate the quality, integrity and currency of a project schedule and suggests improvement areas.

Key features include:

- Health check
- Schedule maturity
- Overall schedule quality score

Schedule Dashboard



The Schedule Dashboard combines a number of reports to provide a ‘Dashboard’, or snapshot of Agile projects progress.

Key features include:

- Weekly velocity
- Earned Value
- Task burndown
- Effort Tracking

Schedule Predictor

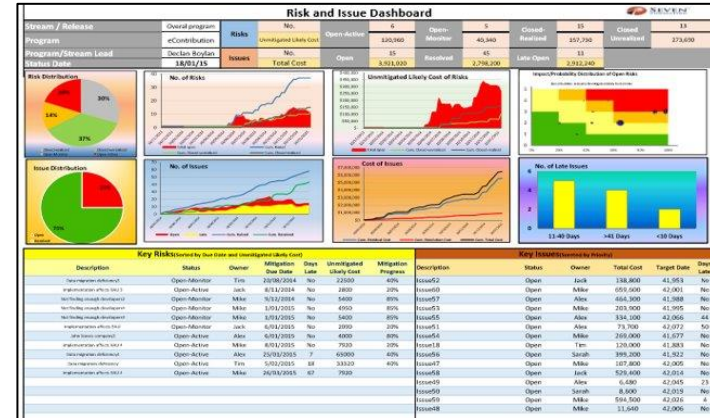


The Schedule Predictor Tool uses advanced algorithms to evaluate the precision of project forecast date and PM expectation finish date according to their actual performance. It provides a prediction trend line to suggest improvement areas.

Key features include:

- Project confidence level
- Critical path analysis
- Cumulative probability

Risk and Issues Dashboard



The Risk and Issue Dashboard analyses the project risk and issue registers to provide a view of key metrics that include aging, cost, quantities by project phase and severity.

Key features include:

- Issue tracking by status, cumulative issues over time, number of late issues, estimated cost of issues
- Risk tracking by status, cumulative risks over time, likely cost of unmitigated risks, impact/probability distribution of open risks

Our projects so far:

2007
Villawood Detention Centre
(Sydney)

2008
South Australian Detention Centre
(Sydney)

Seven Consulting regularly gives back to the wider community, supporting our team and their families in voluntary projects to assist those who find themselves in need of help.

2011
Cambodian School Build (Sydney)



2012
Barnardo's Kingston House (Sydney)



2013
Youth off the Streets (Sydney)



2015

- Jesuit Refugee House – Blaiket (Syd)
- Hanover Crisis Centre (Melb)



2019

- Avalon Centre (Melbourne)
- Dignity.org.au (Sydney)
- Bahay San Jose –House with No Steps Foundation (Manila)



2018

- Erin's Place (Sydney)
- Concordia Children's Services (Manila)
- Mad Women Foundation (Melb)



2017

- Launch Housing (Melbourne)
- Cerebral Palsy Foundation (MNL)



2016
Marian Villa (Sydney)



2020 – DONATION DRIVE

Although physical volunteering was no longer an option due to health concerns, Project 7 gave back to the community, by donating \$104,000 across 29 charities, enabling these organisations to create real change in the lives of those who need it most.



2021 – Mini Project 7

In 2021, Seven Consulting continued to acknowledge the importance of fostering a community presence. Despite the restrictions brought on by the COVID-19 pandemic, the Project 7 initiative was able to provide help to those community causes that needed it most. Seven Consulting team members across three cities were able to participate in multiple mini projects this year to see our Project 7 commitment through.

Seven Consulting is a proud sponsor of Australia's National Football side, the Commonwealth Bank Matildas

We are extremely proud to be official sponsors of Australia's best team. The Commonwealth Bank Matildas are now ranked 12th in the world and were finalists in the Asian Cup.

We are also providing paid internships for a number of the team (**Tameka Yallop, and Elise Kellond-Knight,**) to support their post sporting careers.



Tameka Yallop

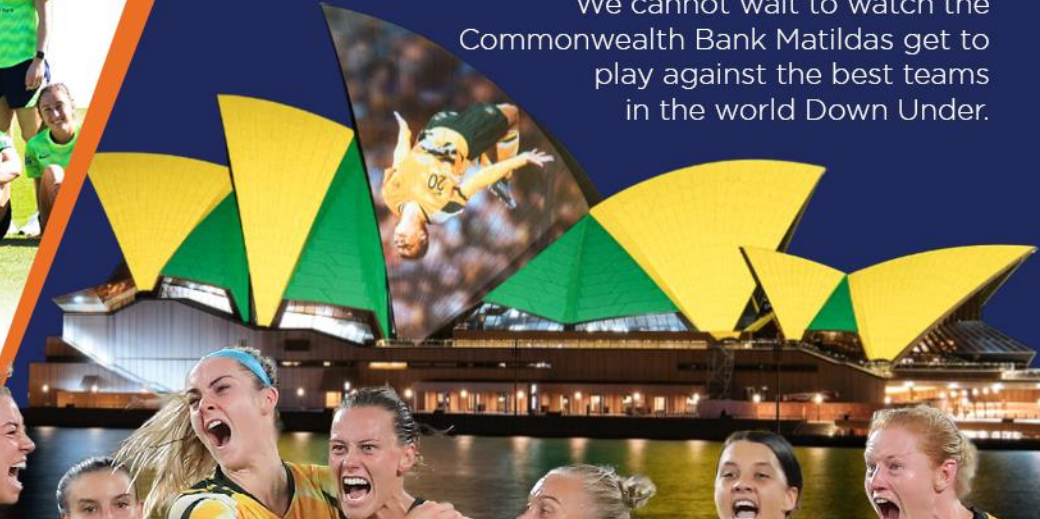
Elise Kellond-Knight

CONGRATULATIONS

Seven Consulting looks forward to the Commonwealth Bank Matildas welcoming the football world to Australia.

Football Australia, together with New Zealand Football successfully brought home the bid for Australia and New Zealand to host the FIFA Women's World Cup in 2023.

We cannot wait to watch the Commonwealth Bank Matildas get to play against the best teams in the world Down Under.



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